



Norwegian Refugee Council (NRC)

Invitation to Bid Supplies

ITB reference #: PR1200

SECTION 1

Supply and Delivery of Educational Kits

30th November 2025

Our reference: PR1200

SUBJECT: INVITATION TO TENDER FOR Supply and Delivery of Emergency Kits (Hygiene Kits, NFI kits, Shelter kits, Blankets, SOK, Repairing Kits & Family Tents)

Dear Mr./Ms

Following your enquiry regarding the publication of the above-mentioned invitation to tender, please find enclosed the following documents, which constitute the tender dossier.

Any request for clarification must be received by NRC in writing at least 5 working days before the deadline for submission of tenders. NRC will reply to bidders' questions at least 2 working days before the deadline for submission of tenders.

Costs incurred by the bidder in preparing and submitting the tender proposals will not be reimbursed.

We look forward to receiving your tender at the address specified in the Instructions to Bidders before the date and time stated in the procurement notice.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

NRC Procurement Department

On behalf of the Bid Analysis Committee

This ITB document contains the following:

- ✓ Section 1: This cover Letter
- ✓ Section 2: Bid Data sheet
- ✓ Section 3: NRC Invitation to bid general terms & condition
- ✓ Section 4: Technical description of the Bid
- ✓ Section 5: Bidding form
- ✓ Section 6: Pricing Proposal
- ✓ Section 7: Company Profile and Previous Experience
- ✓ Section 8: Additional Information on Specifications of Goods
- ✓ Section 9: Ethical Standards Declaration

SECTION 2 Bid Data Sheet

1. Background Data

Contract Name: Supply and Delivery of Emergency Kits (Hygiene Kits, NFI kits, Shelter kits, Blankets, SOK, Repairing Kits & Family Tents)	Contract Number: PR 1200
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This bid is issued by Norwegian Refugee Council (NRC office in Kabul) Any correspondence can be addressed the following address office.

House#23, Street#3, Qala-e-Fatullah, District #3, Kabul, Afghanistan or by Email af.procurement@nrc.no

2. Scope of Supply

The Contracts eligible for bidding are:

Description of the supply contract
Supply and Delivery Supply and Delivery of Emergency Kits (Hygiene Kits, NFI kits, Shelter kits, Blankets, SOK, Repairing Kits & Family Tents)

3. Schedule & Deadline for Submission

The deadline for submission of bids is 03:00PM Afghanistan time , 24th December 2025. Late bids will not be accepted.

	DATE	TIME*
Invitation to Bid release	1 st December 2025	
Deadline for request for any clarifications from NRC	21 st December 2025	
Last date on which clarifications are issued by NRC	23 rd December 2025	
Deadline for submission of bids (receiving date, not sending date)	24 th December 2025	15:00 AF time

* All times are in the local time of Afghanistan

Please note all dates are provisional dates and NRC reserves the right to modify this schedule.

4. Manner of Submission:

Please submit your bids in accordance with the requirements detailed below:

Complete sealed bid documents shall be hand delivered at:

NRC Offices at **NRC Office at House No 41, Street 2nd , Qala Fatullah PD10, Kabul, Afghanistan** not later than 03:00pm on the due date indicated above.

All the bids should be sealed hand delivered and submitted in the Tender Box placed at Above mentioned address.

Bids by E mail will not be accepted.

5. Assessment Criteria

Award of the contract(s) will be based on the following:

ITB Reference: 809-13

Step 1: Administrative compliance check

Bidders must provide evidence of the following for their bid to be considered compliant:

1. Sections 5-9 completed, signed and stamped
2. Bidder has included a copy of their valid Afghanistan business licence
3. Bids submitted within deadline
4. Tender package (s) duly sealed
5. Copy of President and Vice President NID

Step 2: Technical Evaluation

A Technical Evaluation of all bids received will be conducted for bidders that pass Step 1 – Administrative Compliance Check. Criteria that will be used to evaluate and score the bids are outlined in Section 3, Clause 29

Step 3: Financial Evaluation

Price in comparison to NRC established expectation and in comparison to other bidders of comparable technical quality

6. Bidder's Checklist:

Description	To be filled by bidder		To be filled by NRC bid committee		
	Included?		Present & complete?		Comments
Step/ document to be submitted <u>with</u> tender	Yes	No	Yes	No	
Section 2 - Paragraph 6. - Bidder's checklist- Compulsory					
<u>Section 3 – General Terms & Conditions – signed & stamped - Compulsory</u>					
Section 4 – Technical description of the goods – completed, signed & stamped – Compulsory					
Section 5 – Bidding Form – completed, signed & stamped – Compulsory					
Section 6 – Pricing proposal - signed & stamped – Compulsory					
Section 7 – Company profile & experience – completed, signed & stamped – Compulsory					
Section 8 – Additional Information on Specifications of Goods – completed, signed & stamped – Compulsory					
Section 9 – Ethical Standards Declaration – signed & stamped – Compulsory					
Supporting documents					
Copy of company registration in Afghanistan – Compulsory					
Copy of Afghanistan tax clearance documents – Optional					
References and proof of experience - Compulsory					
Copies of Company Director(s) ID – Compulsory					
To be filled in by NRC bid committee only				Eligible	Ineligible
Outcome of administrative eligibility check.					

NOTE: The tender committee will have the right to reject the bids of all the mandatory or above-mentioned Compulsory documents are not submitted along with the bids

SECTION 3

NRC Invitation to Bid - General terms & conditions

1 Scope of Bid

- 1.1 The bid is based on the scope of the assignment as determined in the Bid Data Sheet (Section 2). The instruction to bidders should be read in conjunction with the Bid Data Sheet.
- 1.2 The successful Bidder will be expected to complete the assignment by the Intended Completion Date specified in the contract to be signed

2 Corrupt Practices

2.1 **Norwegian Refugee Council** requires Employees, Bidders and Contractors, to observe standards of ethics during procurement and the execution of contracts. In pursuit of this, Norwegian Refugee Council defines, for the purposes of this provision, the terms set forth below as follows:

- a. "Corrupt practice" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- b. "Fraudulent practice" includes a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Norwegian Refugee Council, and includes collusive practices among Bidders prior to or after bid submission designed to establish bid prices at artificial, non-competitive levels and to deprive the Norwegian Refugee Council of the benefits of free and open competition;
- c. In any case where fraud or corruption is identified, NRC will:
 - reject any bids where the Bidder has engaged in corrupt or fraudulent practices in competing for the Contract;
 - remove bidding contractors who engage in fraudulent or corrupt practices, from our prequalified list
 - liaise with District Officials to report if fraudulent or corrupt practices are identified
 - terminate works

2.2 Any communications between a Bidder and the Norwegian Refugee Council related to matters of alleged fraud or corruption must be made in writing and addressed to the **Country Director in Afghanistan**.

6. Data Protection and Security

6.1. NRC expects contractors who process personal data comply with the General Data Protection Regulation (EU GDPR) and any relevant national legislation. Suppliers processing personal data on an NRC contract will be required to sign a data processing / sharing agreement as a part of the contract. Refusal to sign such an agreement constitutes refusal of the contract terms and forfeiture of the contract on the part of the supplier.

7. Eligible Bidders

- 7.1. A Bidder shall meet the following criteria to be eligible to participate in NRC procurement:
 - a) the Bidder, at the time of bid, is not:

- i. insolvent;
 - ii. in receivership;
 - iii. bankrupt; or
 - iv. being wound up
- b) the Bidder's business activities have not been suspended;
- c) the Bidder is not the subject of legal proceedings for any of the circumstances in (b); and
- d) The Bidder has fulfilled his or her obligations to pay taxes and social security contributions. In a case where VAT is included in a bid, a copy of the VAT certificate must accompany the bid.
- e) A Bidder, and all parties constituting the Bidder including sub-contractors, shall not have a conflict of interest. All Bidders found to have an undisclosed conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder, or influence the decisions of the Norwegian Refugee Council regarding this bidding process

7.2. A Bidder whose circumstances in relation to eligibility change during a procurement process or during the execution of a contract shall immediately inform the Norwegian Refugee Council.

7.3. NRC reserves the right to refuse a bid at any time if the bidder or any party constituting the Bidder, including one of its sub-contractors violates any of the ethical standards provided in section 9 of this Invitation to Bid.

8. Joint Ventures, Consortia and Associations

Bids submitted by a joint venture, consortium or association of two or more firms as partners are rejected.

9. One Bid Per Bidder Per Work

Each Bidder shall submit only one Bid per contract. A Bidder who submits or participates in more than one bid per contract will cause all the bids with the Bidder's participation to be rejected.

10. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Norwegian Refugee Council shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

11. Inspection

NRC is obliged to ensure that its procurement decisions are clearly justified and documented and keeping within the Donors mandatory principles. In that regard, full and on-the-spot access must be granted to representatives of NRC, the Donor or any organisation or person mandated by it, to premises belonging to NRC or its contractors. The right to access shall include all documents and information necessary to assess, or audit the implementation of the contract

12. Obtaining and Completing Bidding Documents

- 12.1. Bidders can download the bid from ACBAR website or can collect from NRC Kabul office. Those who obtain from NRC office, should register their company while collecting the ITB.
- 12.2. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or documentation required by the Bidding Document may result in the rejection of the bid.

13. Clarification of Bidding Document

A prospective Bidder requiring any clarification of the Bidding Document shall contact the Norwegian Refugee Council in writing. The Norwegian Refugee Council will respond in writing to any request for clarification before the deadline for clarification of bids. The Norwegian Refugee Council shall forward copies of its response to all Bidders who have acquired the Bidding Document, including a description of the inquiry but without identifying its source.

14. Amendment of Bidding Document

- 14.1. At any time prior and until 48 hours prior to the deadline for submission of bids, the Norwegian Refugee Council may amend or cancel the Bidding Document by informing the bidders in writing.
- 14.2. To give prospective Bidders reasonable time in which to take an amendment or cancellation into account in preparing their bids, the Norwegian Refugee Council can, at his discretion, extend the deadline for the submission of bids.

15. Language of Bid

- 15.1. The bid, as well as all correspondence and documents relating to the bid shall be written in English.
- 15.2. Supporting documents and printed literature that are part of the bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Bid, such translation shall govern.
- 15.3. Copies of official documents such as business registration, tax documents, bank guaranty can be provided in their issuance language.

16. Documents Comprising the Bid

- 16.1. The bid submitted by the Bidder shall comprise all the mandatory documents listed in Section 2 Paragraph- 06. (Bidders' checklist).
- 16.2. All forms must be completed without any alterations to the format, and no substitutes shall be accepted. All blank spaces shall be filled-in with the information requested.

17. Bid Price for Supply Contract

- 17.1. Bid prices are for the complete quantity of items required per contract or per lot; quantity in each category of items cannot be reduced.
- 17.2. Items for which no rate or price is entered by the Bidder will be as not quoted.
- 17.3. Unless otherwise specified in Section 2 - the Bid Data Sheet, all duties, taxes and other levies payable by the contractor under the contract, shall be included in the total bid price submitted by the bidder.

17.4. For bidder subject to VAT, VAT should be mentioned in the offers

17.5. The Bidder is reminded that it is entirely his responsibility to ensure the accuracy of his bid. No alteration will be made to the bid after its submission on the grounds of any arithmetical errors subsequently discovered.

18. Currencies of Bid and Payment

All prices shall be quoted by the Bidder in USD unless otherwise stated. Similarly, all payments will be made in USD

19. Bid Validity

19.1. Bids shall remain valid for a period of ONE YEAR calendar days after the date of the bid submission deadline as prescribed by Norwegian Refugee Council. A bid valid for a shorter period shall be rejected as non-compliant.

19.2. In exceptional circumstances, prior to the expiration of the bid validity period, the Norwegian Refugee Council may request Bidders in writing to extend the period of validity of their bids. A Bidder must confirm in writing his acceptance of the extension. In case of extension, modification of the bid is not permitted.

20. Alternative Bids

Bidders shall submit offers that comply with the requirements of the bidding documents, including the basic technical design as indicated in the drawings and specifications. Alternative bids shall not be considered unless otherwise indicated in Section 2 – the Bid Data Sheet.

21. Format and Signing of Bid

The Bidder shall prepare one set of bid documents per contract that he wishes to bid for. The bidder should hold a copy of the documents with himself, for reference purposes.

22. Sealing and Marking of the Bid

22.1. The Bidder shall enclose the bid as per Section 2 Paragraph 4. Manner of Submission.

22.2. The envelopes shall:

- (a) be addressed to the Logistics Office, Norwegian Refugee Council, in the location specified in Section 2 – the Bid Data Sheet
- (b) bear the Contract number
- (c) no other markings should be on the envelope

22.3. If all envelopes are not sealed and marked as required, the Norwegian Refugee Council might decide to reject the bid

23. Deadline for Submission of Bids

Bids must be received by the Norwegian Refugee Council at the address given and no later than the date and time indicated in Section 2 - the Bid Data Sheet.

24. Late Bids

The Norwegian Refugee Council shall not consider any bid that arrives after the deadline for submission as stipulated in Section 2 – the Bid Data Sheet. Any bid received by the Norwegian Refugee Council after the deadline for submission of bids shall be declared late and rejected.

25. Withdrawal and Replacement of Bids

- 25.1. A Bidder may withdraw or replace its bid after it has been submitted at any time before the deadline for submission of bids by sending a written notice, signed by an authorized representative. Any corresponding replacement of the bid must accompany the respective written notice. All notices must be:
- (a) submitted as with Clauses 20 and 21, and in addition, the envelopes shall be clearly marked “WITHDRAWAL” or “REPLACEMENT” and
 - (b) received by the Norwegian Refugee Council prior to the deadline for submission of bids, in accordance with Section 2 – the Bid Data Sheet
- 25.2. After the opening of bids, modifications to bids must be documented and any discussions reported in writing. A bid may be withdrawn at any stage, with written notice.

26. Confidentiality

- 26.1. Information relating to the examination, evaluation, comparison, and post-qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until information detailing the best evaluated Bidder is communicated to all Bidders.
- 26.2. Any effort by a Bidder to influence the Norwegian Refugee Council in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its bid.
- 26.3. From the time of bid opening to the time of Contract award, if any Bidder wishes to contact the Norwegian Refugee Council on any matter related to the bidding process, it should do so in writing.

27. Clarification of Bids

Norwegian Refugee Council may, at its discretion, ask any Bidder for a clarification of its Bid. The Norwegian Refugee Council's request for clarification and the response shall be in writing. Any clarification submitted by a Bidder that is not in response to a request by the Norwegian Refugee Council shall not be considered. All requests for clarifications shall be copied to all bidders for information purposes. No change in the price or substance of the bid shall be permitted, except to confirm the correction of errors.

28. Bids Validation

- 28.1. The Norwegian Refugee Council's determination of a Bid's validity is to be based on the contents of the bid itself, which cannot be corrected if determined to be invalid
- 28.2. A valid bid is one that complies with all the terms, conditions, and specifications of the Bidding Document, without deviation or omission, which affects, or could affect;
- i. the scope, quality, or performance of the Works specified in the Contract; or
 - ii. limits in any substantial way, the Norwegian Refugee Council's rights or the Bidder's obligations under the Contract

29. Evaluation of Bid

29.1. The Norwegian Refugee Council shall examine the legal documentation and other information submitted by Bidders to verify eligibility, and then will review and score bids according to the following criteria;

- a) Quality of the product according required specifications. NRC evaluates samples for testing
- b) Overall timeframe for the delivery of the requested goods
- c) Demonstrated excellence in service, support and warranties
- d) Thoroughness of quotation preparation
- e) Quality, reputation and performance of supplier
- f) Adherence to Ethic, environmental, anti-corruption NRC policies
- g) Earlier experiences and documentation proven in the tender documents, related to the service required under this contract
- h) Price in comparison to NRC established rate

29.2. NRC reserves the right to make an award based solely on the quotations received, to modify the requirements prior to awarding, or to negotiate further with one or more suppliers. NRC reserves the right to award a contract to the supplier who, in their sole opinion, provides the best combination of cost and quality benefits.

29.3. Anti-money laundering, anti-bribery, anti-corruption and anti-terrorism legislation applicable in some jurisdictions and donor regulations require NRC to screen contractors against various lists including but not limited to the United Nations Security Council Sanctions List and World Bank debarment lists to ensure due diligence. Submission of the bid constitutes acceptance of these screening practices on the part of the bidder.

29.4. The Norwegian Refugee Council reserves the right to reject all bids, and re-tender if no satisfactory bids are submitted

30. Award Procedure

30.1. The Norwegian Refugee Council shall award the Contract in writing, with an award letter, to the Bidder whose offer has been determined to be the best, before the end of the bid validity period

30.2. Any bidder who has not been awarded a contract, will be notified in writing

30.3. Until a formal contract is prepared and executed, the Award Letter shall constitute a binding agreement between the bidder and NRC.

30.4. The Award Letter will state the sum that the Norwegian Refugee Council will pay the Contractor in consideration of the Works as prescribed in the Contract, and in accordance with the Bid.

30.5. The Bidder is thereafter required to submit a Letter of Acceptance, confirming their wish to proceed with a contract.

31. Signing of Contract

31.1. Upon receipt of the Letter of Acceptance, the Norwegian Refugee Council shall call the successful Bidder to sign the Contract.

31.2. Within an agreed timeframe, the successful Bidder shall sign, date, and return the Contract to the Norwegian Refugee Council.

SECTION 4
Technical Description of Emergency Kits

Lot 1: Hygiene Kits

No	Item	Contents/Description	Remarks
1	Polypropylene Bag بیک تکه ای	Dual-zippered, dual sewing, polypropylene bag with handles (textile 100% waterproof) must be big enough to include all the items that are part of the Hygiene kit. The logo of NRC and donor logo (100mmx150mm) (color) print on it ساک یا کیسه دو زنجیرک دار با بخیه های دولا همرا با دو فیصد ضد 100دسته در پهلوی و یک دسته در طول کیسه و تاپه نمودن یا نقاشی نمودن لوگو یا نشان آن آر سی و آب دونه پروژه در دو طرف کیسه بطور رنگه	
2	Antiseptic soap (Dettol - عفونی دیتول ضد میکروب صابون ضد 125 گرم	Classic Dettol or equivalent (original) Anti bacterial bar. Antiseptic disinfectant - at least 12 months from purchase to expiration date. In sealed bag. High quality صابون ضد عفونی دیتول یا صابون ضد عفونی دیتول یا 125 گرم ضد باکتری حد اقل 12 ماه قابل استفاده الی تاریخ انقضا	
3	Plastic soap-case (for 125gr soap) صابوندانی پلاستیکی برای صابون 125 گرم	Plastic soap case for soap bar, boilable plastic صابون دانی پلاستیکی مقاوم در مقابل آب جوش	
4	Laundry Soap (200gm) صابون کالا شوی	For washing clothing rapped bar, non performed صابون کالا شویی پوش دار بدون خوشبویی یا معطر	

5	collapsible Plastic Jerry Can (10 liters) with screw cup بوشکه پلاستیکی 10 لیتره به رنگ سفید از با سرپوش پیچی	For water transportation. collapsible with ergonomic handle Made of food grade PVC coated polyester fabric polyethylene or equivalent material. آب بوشکه پلاستیکی بدون ریزش ساخته شده از پولیستر و یاپولیتلین	
6	Plastic bucket with lid (10 liters) سطل پلاستیکی سرپوش دار 10 لیتره	10 Liter HDPE bucket, UV resistant and safe for food and water storage for drinking water storage. Must include lid with full, airtight seal to keep water clear of contaminants and handle سطل پلاستیکی ساخته شده از پولی ایتلین مستحکم برای انتقال و نگهداشت آب و غذا	
7	Plastic mug / Aftaba (3 liters sized) high quality آفتابه پلاستیکی 3 لیتره از مواد اصلی با کیفیت عالی سه	Long handle S shape spout, sturdy, stable base, plastic material آفتابه ساخته شده از مواد پلاستیکی مقاوم و نوله باز بخاطر استفاده	
8	Soft Cotton Cloth (2 m ²) تکه کتان نخی نرم دو مترمربع	Dark color cotton cloth For menstrual hygiene تکه کتان نخی نرم به رنگ تیره برای نظافت دوره قاعده گی	
9	Tooth brushes adult, large size بزرگسالان برس دندان	For teeth brushing, adult size, medium hardness. Free from any disagreeable dour, taste and toxic elements. Made of polyester filaments or similar material. At least 14 cm in length, at least 300 monofilaments at cleaning element/head برس دندان با خصوصیات ضد زهری و بدون مواد نا مطلوب به طول حد اقل 14 سانتی متر و 300 رشته	

10	Tooth brushes child, small size برس دندان برای اطفال	For teeth brushing, child size, soft. Free from any disagreeable dour, taste and toxic elements. Made of polyester filaments or similar material. At least 11 cm in length, at least 250 monofilaments at cleaning element/head برس دندان با خصوصیات ضد زهری و بدون مواد نا مطلوب به طول حد اقل 11 سانتی متر و 250 رشته	
11	Toothpaste (125-150gm) کریم دندان 125 گرامه	For teeth brushing, Colgate or equivalent quality brand with strong antiseptic properties. Mild flavor, ant cavity active property. Around 1450 ppm (parts per minimum) sodium florid content کریم دندان دارای مارک کولگیت با ویژه گی های ضایقه مناسب ضد مکروب ضد تخریش و تخریب دندان دارای در حدود 1450 ملی سودیم فلوراید	
	Towel (40cm x 70 cm) روی پای اندازه 40 در 70 سانتی متر	Towel should have a thread count between 250 to 450 GSM; less than 250 is unacceptable. Material should be supima cotton, modal or other cotton mix 450 الی 250 گرمی روپاک دارای وزن 250 گرمی الی 450 گرم قابل قبول نیست	
	Handwashing facilities(metalic steelless capacity 30L, steel pipe stand with .	100% stainless steel corrosion-resistant and rustproof with Stainless steel Stand frame with minimum wall thickness of 1.2 mm for stability and durability. With Top Lid Fitted stainless steel cover to prevent contamination when not in use. Capacity 30-40 Liters	

12	Waste disposal plastic dust bin maximum capacity 40 Liters with pedal	high quality plastic with top lid capacity of 40 Liters	
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Lot 2: Shelter Standard NFI

S.NO		Items	Specifications	Remarks
1		Cooking pot	Aluminum non-stick cookware, with two handles, 6 liters	
2		Pressure Cooker	10 liter, Net Weight 4Kg+ including lid, handle and rubber, Thickness 1cm	
3		Tea Pot/Kettle	Capacity:3 litre, Heavy Aluminum, Weight:830g - 840g	
4		Kitchen Knife	Stainless steel, medium size, strong enough for all sort of kitchen use with cover	
5		Serving spoon	Stainless steel, large size deep spoon, with strong steel handle.	
6		Stainless Steel Mugs	For drinking water, Stainless steel, 65 - 75 gr, 300ml	

7		Plates	stainless steel, medium size, round, 22-24 cm, 160-170 gr.	
8		Table size spoon	stainless steel, table size, 20-30 gr.	
9		Plastic food cover (plastic box for keeping food)	Plastic box with two handles and two side opening lid: 35cm x 30cm x 24cm (+/-5%) deep: 900 - 1,000gr.	
10		Steel Bowl	Size 25cm Diameter, weight 160g-170g, material: stainless steel	
11		Hand Soap Bar	Multipurpose regular Soap Bars, 125 gr (+-) with minimum 2 years expiry date	
12		Laundry Soap	Ordinary Soap, 200 (+-) gr, Laundry soap shall be free from objectionable odour.	
13		Gas Cylinder with an attached Stove	5 kg capacity, 4 Kg empty cylinder of the best quality, with robust single burner	

14	Type 1 - Locally Procured	Plastic outdoor Rug (Chetai)	size 9*12 FT, Virgin Polypropylene plastic made, three fold, rectangular	
	Type 2 - internationally Procured	Tarpaulin -Internationally Procured	4mx6m, 250 microns. For more details spec refer to (Detail Specs Annex Available)	
15		Solar Table Lamp and Solar Flood Lamp	Plastic Table Lamp: High efficiency integrated polycrystalline solar panel, Easily replaceable, high performance Ni-MH battery, two brightness settings, (standard, High), weather resistant for sun and rain, Solar or AC charging options Solar Flood Lamp: Bright light and mobile charging in one device, Four brightness setting (Low, Medium, High, Bed), High efficiency, weather resistant solar panel, Rain resistant housing, Charge indicator showing the level of battery charge, Robust circuitry for long-life performance, Deep discharge & overcharge protection to preserve battery life	
16		Metallic/Stainless Bucket	Metallic/Stainless steel bucket, Durable handle, Thickness 0.4mm, Weight 536(g) Diameter 28 (cm) Height 24.5 (cm), Approx. 10 +- Liter	
17	Type 1 - Locally Procured	Single Size Blanket	Single Size: 160cmx200cm, Weight 2 kg, Double layer, 100% polyester, with plastic bag	

		Double Size Blanket	Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag	
	Type 2 - internationally Procured	Single Size Blanket	MEDIUM/HIGH THERMAL FLEECE BLANKET WIDTH X LENGTH: 150 x 200 cm +- 1% WEIGHT: Min. 400 - max. 700 gsm / Min. 500 - max. 1000 gsm MATERIAL: 100% virgin polyester:	
1		Towel	Cotton 100%, dark color, size 40cmx70cm, Minimum Weight:250g	
2		Jerry can	Semi-Collapsible Jerry Can made of food grade LDPE and should not contain toxic elements, 10 liter capacity	
3		Plastic soap dish (soap case)/Soap Box	Plastic with covering cap	
4		PVC foil/ Plastic Sheet	24sq 4mx6m, 250 microns	

5	Type 1	Broom	Mazari, hand made: locally available brooms, pest resistant. minimum 1.5 KG	
	Type 2	Stiff Yard Broom	Synthetic filled domestic Yard Broom with stiff polypropylene bristles making it suitable for wet and dry rough surfaces. Filled with Black and White 0.76mm polypropylene, trimmed at 89mm. Ideal for sweeping paths and patios. Dimensions: 267mm x 76mm.	
6		Tava Pan (Bread Cooking Pot)	37 Cm long, made of aluminum with two handle, weight 700 Gm +/-.	

Lot 3: Blankets

S.NO		Specifications	Pieces	Remarks
Type 1	Locally Procured	Single Size: 160cmx200cm Weight 2 kg, Double layer, 100% polyester, with plastic bag	Single Size =4	Known as Korean Mink Blankets commonly used in Afghanistan 

		Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag	Double Size =1	Known as Korean Mink Blankets commonly used in Afghanistan 
		TOTAL		
Type 2	Internationally Procured	MEDIUM/HIGH THERMAL FLEECE BLANKET WIDTH X LENGTH: 150 x 200 cm +- 1% WEIGHT: Min. 400 - max. 700 gsm / Min. 500 - max. 1000 gsm MATERIAL: 100% virgin polyester:	Single Size =5	Used in emergencies, inline with ICRC/IFRC/UNHCR standard 

Lot 4: Sealing of Kits (SOK)

S.NO	Items	Specifications	Remarks
1	Wooden pole	Round wooden poles 4m length, narrow side of pole diameter is not less than 6cm , Damp wooden pole, splits and cracks both in length and perimeter is not acceptable. (local name in Afghanistan is Safid Dall),	
2	Woven Materials (Rope)	Polyethylene rope yellow color, 8mm diameter for outdoor applications specifically camping and construction, with following specs: Twisted 3-strand, synthetic material ,abrasion, UV, rot and water resistant, retains shape when wet, no loss of strength when wet, floats and does not absorb water, good shock absorbcency	
3	Carpet (3m x 4m)	Grey Polyester Non-Woven carpets width 3m and 4 length , sample should provide before supply	
4	Wooden board for roofing	Made of dry local Afghanistan wood, or of dry Russian timber or an equivalent approved source. 2cm thickness wooden board, size 20cm wide by 200 cm length without splits and cracks or, The shearing strength of wood is 10-15% of its tensile strength, it should be straight and should not have knots and faults and cracks. It should have acceptable elasticity and durability strength . The size should be 20cm*2.cm. With a dimensional tolerance of +/- 2%	

5	Empty sandbag	Sandbags W/ Ties 35.56 cm. x 66.04cm. Should provide up to 1600 hours of UV Protection and resistant to sun and wind, this item has multi-purpose usage such as put around tarpaulin or around the exterior walls of shelter. The sandbags should last for 6 months in hot, sunny weather.	
6	Stiff Yard Broom	Synthetic filled domestic Yard Broom with stiff polypropylene bristles making it suitable for wet and dry rough surfaces. Filled with Black and White 0.76mm polypropylene, trimmed at 89mm. Ideal for sweeping paths and patios. Dimensions: 267mm x 76mm.	
7	Heavy duty 100 litre steel pan wheelbarrow	Galvanised steel pan.Rigid, fully welded steel frame Heavy duty 100 litre steel pan/container – antirust two layer painting .H x W x L: 580 x 595 x 1405mm 85L puncture-proof tyred wheel, with PVC centre, Please remove the 100 liters.	

Lot 5: Winter Clothing

S.NO	Items	Specifications	Remarks
1	Children Sweater	Woolen, crew neck, five different sizes, 2 for boys (Size A- 2 to 5 years, Size B – 6 to 9 years)and 2 for girls (Size A- 2 to 5 years, Size B – 6 to 9 years), 1 for girl (Size: < 10 years)	
2	Adult Sweater	Woolen, Adult size, one for female crew neck, cardigan with buttons up the front (Large Size) and one for male crew neck (Large Size)	
3	Woman's Winter Shawl	Woolen made for women, 200cmx100cm	
4	Male winter wrap, Patto	Woolen made for men	
5	Winter Shoes for adults	Adult winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials one for female (Size- 36 to 47) and one for male (Size-39 to 45. 2)	
6	Boots for children	Children winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials four different sizes (Size A- 3 to 5 years, Size B – 5 to 9 years, Size C- 9 to 11 years, Size D – 11 to 14 years)	

7	Socks (pairs)	Warm winter socks, 4 adult size and 8 children size	
8	Children Woolen winter Gloves	4 Different sizes woolen winter/warm gloves (two for girls and two for boys)	
9	Warm Winter Woolen Children Caps	4 Different size, good woolen winter/warm caps (two for girls and two for boys)	

Lot 6: Shelter Repairing Kits:

S.NO	Items	Specifications	Remarks
1	Tarpaulin	4m x 6m (24 sq.m +/- 2%)	
2	PVC foil	4mx6m, 250 microns.	
3	Woven Materials (Rope)	Polypropylene; 8mm diameter; Twisted 3-strand minimum; Synthetic material, no recycled fibres. UV stabilized, abrasion resistant, rot and water resistant; Black colour; Tensile strength for 8mm: 1040 kg (limit of use 350kg)	
4	Shovel (with handle)	Shovel weight between 840-850 gr, Size in large two sides 23.5 x 31 cm +/- 5 %, Iron made, the handle should be dry, hard and rounded 155cm wooden without cracks , circumference wooden handle no less 13 +/- 5 %, cm in narrow side	
5	Hammer	Hammer with plastic handle (hammer which are usable for shuttering). Iron Wight 480-500 grs, and plastic handle 27-28 Cm	
6	Nails	3 different size Nails sizes: 3, 4 and 5 inches	

7	Pick AXE (Without handle)	long handled, 1.5 kg head	
8	Pliers, with wire cutters	Metal cutter with proper fixing length 6cm, and metal handle cover by superplastic	
9	Thick work gloves	accidents and occupational hazards. metallic materials, para-aramid, high-modulus polyethylene materials, and high-density structure material, the supplier should provide the sample before supply to technical committee approval ; large size, pair	
10	Hand-held Saw	Hand held saw with iron blade of 1mm thickness and 60 cm length	
11	Plastering Trowel	Plastering Trowel with Plastic Handle size 280*130 mm	

12	Water Level Tool	Precision aluminum alloy water level indicator digital scale horizontal length measurement capability spirit bubble level too, 50cm length	
13	Packing Bag	Terylene or nylon material with handles strongly stitched and one zip that are strongly stitched at both ends, size that accommodate all the above items	

Lot 7: Family Tents

Items Description	Alternative specifications Any discrepancies with our specifications must be noted
Family Tents, as per attached Annex 1	
Transport and Installation Cost anywhere in Afghanistan	
Packing, container utilization and palletization details. 1 complete kit in a bale Weight of packing units: 32.0kgs approx. Dimension/volume of packing units 93X45X40cm/ 0.17 cbm approx.. Bale per Euro Pallet: 4 Weight Euro Pallet:151 kgs approx. Dimension /volume per Euro pallet:120X80X105cm/1.01 cbm approx	
Stove, Steel, 2mm thick	
Chimney outlet, Steel, 90mm outlet	
Chimney Pipe: 6 pipes made of galvanised steel, anti-rust	
Chimney Elbows: 2 elbows, 20” made of steel, anti rust	
Chimney Hood: 1 hood made of steel, anti-rust	
Disc: 1 anti-spark disc made of steel	
Brackets: 2 brackets for holding pipes to the support made of anti-rust iron sheet	
Tripod support: Adjustable tripod support painted in hot dip anti-rust	

paint, made of steel pipe	
Stove Support: Made of square steel tube, minimum 25X1mm thick, anti-rust paint. Weight of stove without accessories: 16kg+1kg Colour : Stove and parts steel colour.	



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FAMILY TENT

Same as UNHCR item No 05353

Item application sample





General Description

The Family Tent has 16 m2 main floor area, plus two 3.5m2 vestibules, for a total area of 23 m2, double-fold with ground sheet.

It is the standard tent used by UNHCR/ICRC/IFRC and suitable for a family of 5 persons, following the recommended minimum living area in hot and temperate climates (3.5 m2 per person), and providing additional space for cold climates.

The technical specifications of this tent were developed by shelter specialists, with close technical cooperation between UNHCR, IFRC and ICRC, to guarantee a product fit for human use in all climates, with appropriate outdoor life span, at a minimum cost.

The technical specifications of this tent are generic, ensuring that the product can be manufactured by different suppliers in various countries, with the common technical know-how and standard equipment from the tent industry.

UNHCR purchases Family tents through international tender processes and establishes Frame Agreements (Long Term Agreements) with manufacturers that have completed validation / qualification of Family Tent samples in one of the UNHCR approved laboratories. Family Tents are subject to random and continuous quality control throughout the Frame Agreement duration period.

For the validation / qualification of Family Tent samples, it is advisable to first ensure the adherence to the main material specifications. Information about approved technical laboratories can be obtained from UNHCR Supply Management Service in Budapest.

According to its design, Family Tents should comply with all the technical requirements, criteria and parameters described in this document and as detailed in the technical specifications section.

Information for laboratory testing:

To complete validation / qualification of Family Tent samples, two (02) complete samples are to be sent to one of the UNHCR approved laboratories for testing and make up checking. One sample will be used for material testing and the second for a rain test. A product is acceptable only if all criteria are passed on the same sample.

Weight and Volume

Gross weight per unit: approx. 55.0 kg

Gross volume per unit: approx. 0.20 cbm

Estimated Shipping / Container Information

150 units per 20' DC without pallets.

340 units per 40' DC without pallets.

Expected Life Span

Family Tents are designed as a short term shelter solution, particularly in support to emergency situations and is not a substitute for a more permanent shelter. It is expected that Family tents should have a life span of 1 year, minimum, maintaining its sheltering and waterproofing capabilities in all types of climates.

Shelf-life: the tent has a shelf-life of 5 years, minimum, under normal warehousing conditions, in dry, clean, and ventilated warehouses. It should be elevated from the ground, not piled, stored on pallets and pallet racks, not in containers or in tented warehouses. Tents are sensitive to rain and moisture when packed.

Other types of tents or materials may have a shorter life span, or other faults that are impossible to identify without going through a complete quality validation process.

Packing

One tent with all accessories can be packed into a master bundle. The outer shell and the inner tent are folded in a way to ensure that the ground sheet protects the tent and accessories from dirt and moisture. The master bundle is made of woven polyethylene (PE) fabric of 180 gm identical to the one used on the mud flaps. The maximum total length must not exceed 2250mm, approximate diameter is 400mm in order to have extra space to facilitate re-packing.

The metal poles and metal pegs are packed in 2 separate bags to avoid damaging other items inside the master bundle. Both of these bags are made of the same material as the master bundle. These bags have a closure system that ensures that the accessories will not fall out of the bag during transport and handling. Particular care should be taken when packing the pegs to assure they will not pierce the bag.

The master bundle is closed with 2 webbing straps on the outside, and each strap has a self-locking buckle that will not slide during transport. Each self-locking buckle can be made either with two rectangular buckles of 4mm wire, welded-closed, or with one rectangular buckle and one sliding middle bar, of 4mm steel rod, welded-closed. Each strap has 2 handles, (PE or polyester). These straps are not sewn to the bundle.

Before placing the Family Tent into the master bundle, the tent must be protected with one additional layer made with a piece of poly-cotton canvas as per the wall canvas minimum, of 2.3m x 1m. This canvas is attached around the bundle with 3 ropes of 1m and 3mm diameter.

The international standard warning sign "protekt from water" should be printed on the outside of the package. The buyer's markings are printed on the outside in indelible ink.

Note: last updated, 28 March 2011

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Optional Packing

To facilitate loading of Family Tents into pallets, size 120 cm x 80 cm x 15 cm, an optional package is required / accepted where poles are divided into pieces in order to obtain a package of 1.2 m in length.

The package must be a poly cotton bag of 1.2m x 0.4m x 0.3m with a zip closure. The bundle must be secured with 2 webbing straps, each with a self-locking buckle that will not slide during transport. Each strap provides 2 handles. The straps must not be sewn to the bag. All other aspects as per standard packaging instructions. The palletized goods must not exceed the length and width of the pallet.

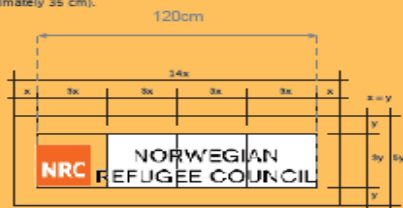
Printing of UNHCR Logo

UNHCR vertical visibility logo on the roof of the tent: vertical visibility logo should be printed in blue indelible ink on both sides of the roof and in the middle for maximum visibility as showed on the graphic reference in the next page. When using 150 cm material and two seams on the canvas roof (L= 1.35 m and H= 1.65 m), following the "X" and "Y" proportionality rule to avoid distortion on the logo and letterings. RULE: Length, L = (1 X = 15 cm), so (9 X = 1.35 m). Height, H = (1 Y = 15 cm), so (11 Y = 1.65 m).

Alternatively, the vertical visibility logos could be placed diagonally on opposite sides of the roof, when using 200 cm material and a central seam.



UNHCR horizontal visibility logo on both sides next to the tent's doors: UNHCR horizontal visibility logo should be printed in blue indelible ink on both sides of the outer tent on both ends (2) of the tent next to the doors (L= 1.2 m and H = 0.35m). The width of marking must be 120 cm and the height proportionate to the width without any distortion of the logo and letterings (approximately 35 cm).



Typeface (Font) Helvetica Bold. Color specifications for printing: Pantone Blue 300 or quadrichrome (CMYK). C = 100 %, M= 45 %, Y=0 %, K=0%.

Pallet Details

Wooden EURO pallet (EUR 1). Fumigated as per ISPM 15 standard. Dimensions (W x L x H): 800 x 1200 x 144 mm. Maximum height of the packed pallet: 115 cm. Pallets should be shrink-wrapped and strapped. The palletized goods must not exceed the length and width of the pallet.

FAMILY TENT

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Manufacturer Marking

Every tent should include a tag, stitched inside the tent in one corner seam of one side wall, on the outer tent, 10 cm from the end of the wall, and 10 cm above the line where the canvas joins the PE flap, with the manufacturer identification (letters not higher than 2.5 cm). The tag should include the manufacturer's name, a unique reference batch number and the date of manufacturing. No company logo should be included with the manufacturer's marking.

Assembling instruction and content list

Enclosed in the accessory bag, a content list and 1 set-up / assembling instructions sheet in English, printed on durable laminated A4 paper or durable fabric, showing step by step set-up information drawings / photos and tent set up instructions in color.

Repair kit

Should include 1 needle, 20m stitching thread, 3m polyester rope or string of 3mm used to attach the canvas spare piece around the bundle as per point 6/1 Standard package.

Markings on the Single Bag

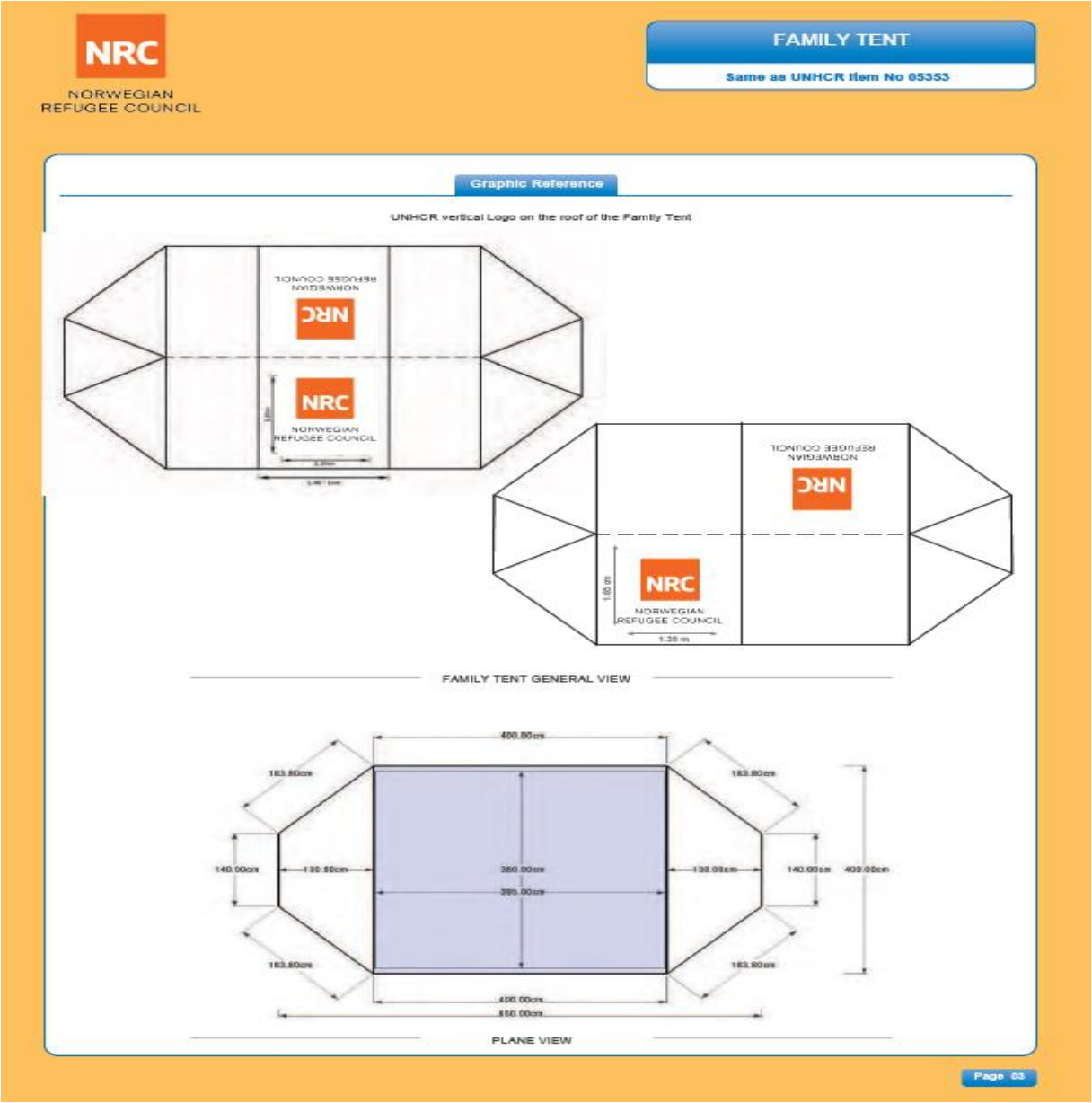
Marking of UNHCR logo (50 cm x 15 cm) should be printed in blue indelible ink in color Pantone N° PMS 300C on one side of the single bag.



Shipping Marks

Marking of UNHCR logo should be printed in blue indelible ink in color Pantone N° PMS 300C including the Purchase Order number, Project symbol, Consignee and Content (60 cm x 40 cm) on one side of the polyethylene bag.





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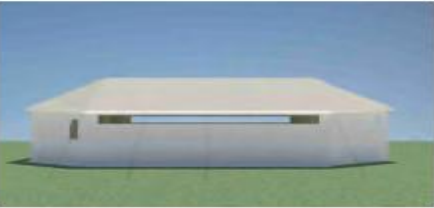
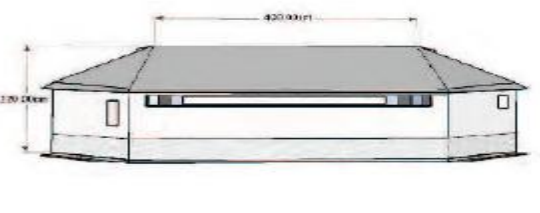
Graphic Reference




FRONT VIEW




REAR VIEW

SIDE VIEW

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FAMILY TENT

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Technical Specifications

The specifications of the Family Tent are described below according to technical and performance requirements in five parts as follows:

- Materials
- General points for the finished product
- Make-up of the outer tent
- Make-up of the inner tent with ground sheet
- Poles and accessories

TECHNICAL SPECIFICATIONS - PART 1: MATERIALS

All canvas materials for the tent must be in accordance with the specified characteristics and with ISO 10966, if not specified otherwise hereunder.

1.1 SPECIFICATIONS FOR THE OUTER TENT ROOF CANVAS	
Denomination and norms	Required minimum values
1. Composition , ISO1833	Poly-Cotton: (Polyester/Cotton blended fibers yarns). Cotton: 40% (±10), polyester: 60% (±10) = Polyester: 50% to 70%, with balance in cotton.
2. Specific weight (g/m2), ISO 3801	350 g/m2 ±15% in finished state.
3. Color	Natural white, not dyed.
4. Water vapor permeability , ISO17229	Minimum 2000g/m2/24h.
5. Tensile strength (N), ISO 13934-1 To apply on 10 test pieces of plain canvas. To apply on 5 test pieces with seams, cut from the tent, perpendicular to the seam.	Warp and Weft 850 N minimum. For plain canvas test: 5 test pieces in warp 5 test pieces in weft. On seams, the grab test is applied on 25mm width in the 50 mm sample.
6. Tear resistance (N) - Started, ISO 9073-4	Warp and Weft 60 N minimum.
7. Water penetration resistance , ISO 811 Test pieces of plain canvas.	30 hPa minimum, with increasing speed at 100mm per minute.
8. Rain penetration resistance , ISO5912 Test piece is the complete outer tent only.	Resistance to rain as per point 4.2.11 applying procedure as point 5.6 during 2h on one end and 3h on one side.
9. Dimensional variation when soaking in water, ISO 7771	Maximum 3%.
10. Resistance to micro-organisms on tensile strength under, ISO 13934-1 after BS6085 (soil burial - 28 days). To apply on 10 test pieces of plain canvas and 10 test pieces with seams.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. For each type of test: 5 test pieces in warp 5 test pieces in weft.

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Technical Specifications

1.1 SPECIFICATIONS FOR THE OUTER TENT ROOF CANVAS

Denomination and norms	Required minimum values
11. Efficiency of water-repellent treatments after soaking in water. Same test as point 7 on samples soaked in water in point 9.	30 hPa minimum, with increasing speed at 100mm per minute.
12. Efficiency of fungicides product after soaking in water. Same test as point 10 on samples soaked in water in point 9.	Maximum 10% of additional loss as compared with the result from point 10. For each type of test: 5 test pieces in warp 5 test pieces in weft.
13. Tensile strength after exposure to UV and moisturizing (climatic simulation). Exposure in a climatic chamber under ISO4892-2, type A, 360 hours, followed by tensile test under ISO13934-1.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. For each type of test: 3 test pieces in warp and 3 test pieces in weft
14. Fire resistance/retardancy	CPAI-84, 1980, Section 7 (should pass the test)

1.2 SPECIFICATIONS FOR THE OUTER TENT WALL CANVAS

Denomination and norms	Required minimum values
1. Composition, ISO1833	Polyester/Cotton blended fibers yarns. Cotton: 40%(±10), polyester: 60%(±10) – Polyester: 50% to 70%, balance cotton.
2. Specific weight (g/m2) ISO 3801	200 g/m2 ±10% in finished state.
3. Color	Natural white, not dyed.
4. Water vapor permeability ISO 17229	Minimum 2000g/m2/24h.
5.a. Tensile strength (N) ISO 13934-1 To apply on 10 test pieces of plain canvas. To apply on 5 test pieces with seams, cut from the tent, perpendicular to the seam.	Warp and Weft 650N minimum. For plain canvas test: 5 test pieces in warp 5 test pieces in weft. On seams, the grab test is applied on 25mm width in the 50mm sample.
5.b. Tensile strength (N) ISO 13934-1 To apply on 10 test pieces of plain canvas and 10 test pieces with seams.	Warp and Weft 650N minimum. For each type of test: 5 test pieces in warp 5 test pieces in weft.
6. Tear resistance (N) - Started ISO 9073-4	Warp and Weft 40N minimum.
7. Water penetration resistance ISO 811 Test pieces of plain canvas.	20hPa minimum, with increasing speed at 100mm per minute.

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FAMILY TENT

Same as UNHCR Item No 05353

Technical Specifications

1.2 SPECIFICATIONS FOR THE OUTER TENT WALL CANVAS

Denomination and norms	Required minimum values
8. Dimensional variation when soaking in water ISO 7771	Maximum 3%.
9. Resistance to micro-organisms on tensile strength under ISO 13934-1 after BS6085 (soil burial - 28 days). To apply on 10 test pieces of plain canvas and 10 test pieces with seams.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. For each type of test: 5 test pieces in warp, 5 test pieces in weft.
10. Efficiency of water-repellent treatments after soaking in water. Same test as point 7 on samples soaked in water in point 8.	20hPa minimum, with increasing speed at 100mm per minute.
11. Efficiency of fungicides product after soaking in water. Same test as point 9 on samples soaked in water in point 8.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. For each type of test: 5 test pieces in warp 5 test pieces in weft.
12. Tensile strength after exposure to UV and moisturizing (climatic simulation). Exposure in a climatic chamber under ISO4892-2, type A, 360hours, followed by tensile test under ISO13934-1.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. For each type of test: 3 test pieces in warp and 3 test pieces in weft.
13. Fire resistance/retardancy	CPAI-84, 1980, Section 7 (should pass the test).

1.3 SPECIFICATIONS FOR THE INNER TENT CANVAS

Denomination and norms	Required minimum values
1. Composition, ISO1833	Polyester/Cotton blended fibers yarns. Cotton: 40%(±10), polyester: 60%(±10) = Polyester: 50% to 70%, balance cotton or Cotton 100%.
2. Specific weight (g/m2) ISO 3801	130 g/m2 ±10% in finished state.
3. Color	Dyed cream or beige color.
4. Water vapor permeability ISO 17229	Minimum 2000 g/m2/24h.
5. Tensile strength (N) ISO 13934-1	Warp and Weft 300 N minimum.
6. Tear resistance (N) - Started ISO 9073-4	Warp and Weft 20 N minimum.
7. Resistance to micro-organisms on tensile strength under ISO 13934-1 after BS6085 (soil burial - 14 days). To apply on 10 test pieces of plain canvas and 10 test pieces with seams.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. 5 test pieces in warp, 5 test pieces in weft.
8. Fire resistance/retardancy	CPAI-84, 1980, Section 7 (should pass the test).

FAMILY TENT

Same as UNHCR Item No 05353

Technical Specifications

1.4 SPECIFICATIONS FOR THE PE FABRIC FOR THE MUD FLAPS

The specification of the standard UNHCR plastic sheeting can also apply with the fire retardancy as mentioned below.

Denomination and norms	Required minimum values
1. Composition	Woven high-density polyethylene black fibers fabric laminated on both sides with low density polyethylene coating.
2. Specific weight (g/m2) ISO 3801	180gr/m2±5%
3.a. Tensile strength (N) ISO 13934-1 To apply on 10 test pieces of plain PE fabric. To apply on 5 test pieces with seams, cut from the tent, perpendicularly to the seam, at the junction of PE and canvas.	Warp and Weft 650 N minimum. Elongation 15% to 25%. For plain PE fabric test: 5 test pieces in warp 5 test pieces in weft. On seams, the grab test is applied on 25mm width in the 50mm sample.
3.b. Tensile strength (N) ISO 1421 To apply on 10 test pieces of plain canvas and 10 test pieces with seams of one side wall canvas, one side PE mud flap.	Warp 650N minimum Weft 650N minimum for each type of test: 5 test pieces in warp 5 test pieces in weft.
4. Tear resistance (N) - ISO 4674 (A2)	Warp 100N minimum Weft 100N minimum.
5. Resistance to micro-organisms	Insensitive to micro-organisms. Not to be tested.
6. Resistance to UV In percentage of tensile strength loss under ISO1421 after 1500 hours UV under ASTM G53/94 (UVB 313 nm peak)	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. 5 test pieces in warp 5 test pieces in weft
7. Color	White if made with IFRC/ICRC/UNHCR standard plastic sheeting. Or other colors except green/military green/brown and various khaki colors.
8. Fire resistance/retardancy	CPAI-84, 1980, Section 6 (should pass the test).

1.5 SPECIFICATIONS FOR THE PE FABRIC FOR THE GROUND SHEET

The specification of the standard UNHCR plastic sheeting can also apply with the fire retardancy as mentioned below.

Denomination and norms	Required minimum values
1. Composition	Woven polyethylene fabric coated on both sides with low density polyethylene.
2. Specific weight (g/m2) ISO 3801	180gr/m2±5%
3. Tensile strength (N) ISO 1421	Warp 300 N minimum Weft 300N minimum.
4. Tear resistance (N) - ISO 4674 (A2)	Warp 60 N minimum Weft 60N minimum.
5. Resistance to micro-organisms	Insensitive to micro-organisms. Not to be tested.



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FAMILY TENT

Same as UNHCR Item No 05353

Technical Specifications

1.5 SPECIFICATIONS FOR THE PE FABRIC FOR THE GROUND SHEET

The specification of the standard UNHCR plastic sheeting can also apply with the fire retardancy as mentioned below.

Denomination and norms	Required minimum values
6. Water penetration resistance ISO 811 Test pieces of plain canvas.	20 hPa minimum.
7. Resistance to UV In percentage of tensile strength loss under ISO 1421 after 300 hours UV under ASTM G53/94 (UVB 313 nm peak)	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. 5 test pieces in weft 5 test pieces in warp.
8. Color	White if made with UNHCR standard plastic sheeting. Or other colors except green/military green/brown and various kaki colors.
9. Fire resistance/retardancy	CPAI-84, 1980, Section 6 (should pass the test).

1.6 SPECIFICATIONS FOR THE MOSQUITO NET FOR DOORS, WINDOWS, VENTILATION OPENINGS, INNER AND OUTER TENTS

All mosquito nets must be treated with long lasting insecticide in accordance to WHO standards and purchased from / manufactured by a fully qualified WHOPES approved mosquito net manufacturer.

Denomination and norms	Required minimum values
1. Material ISO 1833	Polyester 100%, or PE 100%
2. Fabric ISO 8388	Warp knitted.
3. Denier	75/100 for the polyester and 100 to 150 for the PE
4. Filament	Multi-filament 36 or higher for the polyester and Monofilament for the PE
5. Mesh size	25 holes/cm ² (156 holes/inch ²)
6. Weight ISO 3801	30 to 40 g/m ² for polyester and Min 38 g/m ² for PE depending of denier.
7. Shrinkage ISO 5077	5% maximum.
8. Bursting strength ISO 1393 8	250 kPa minimum for polyester and 320 kPa minimum for PE
9. Bursting strength after exposure to UV and moisturizing (climatic simulation) ISO 1393 8 Exposure in a climatic chamber under ISO 4892-2, type A, 360 hours, followed by bursting test under ISO 13936	30% maximum strength-loss on minimum required value and 50% maximum strength-loss on original value of the same product. Number of test pieces: 3 test pieces
10. Treatment	Long lasting insecticide: WHOPES recommended
11. Concentration of insecticide	WHOPES recommended
12. Target level of concentration	WHOPES approved
13. Color	White

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Technical Specifications

1.7 SPECIFICATIONS FOR THE GUYING POINTS OF THE OUTER TENT

Denomination and norms	Required minimum values
1. Material composition	Polyethylene/Polypropylene/Polyester ropes. Polyester straps. Steel rings. Elastic device.
2. Tensile strength (N) ISO 13934 on samples taking the complete guying point assembly including the entire reinforcement pieces. See note here under.	3000N minimum for the 6 side points (3 test pieces). 1400N minimum for the 4 other points (2 test pieces). Elongation of the elastic device under 1000N: minimum 50mm, maximum 100mm.
3. Resistance to UV in percentage of tensile strength loss after exposure in a climatic chamber under ISO4892-2, type A, 360 hours.	Maximum 30% of strength loss on minimum required value and maximum 50% strength loss on original value of the same product. 1 test piece at 1400N 1 test piece at 3000N.
4. Color	Black ropes and straps. Galvanized steel.

Note for point N°2: Sample size: width 300mm x length 500mm. Sample to be cut at the centre guy line for the side point (500mm length is with eave included). Samples to be cut on the top corner of the outer doors for the other points.

Samples to be folded in order to fit into the traction apparatus with the entire width of the canvas being submitted to the traction when clamped in the apparatus jaw. The sample must include: the tent roof canvas, the reinforcement of the canvas, the strap, the ring, the elastic device, the buckle, the runner and a sufficient part of the guy rope (the ring and the runner do not need to be included in the UV test).

The traction must be applied between the tent roof canvas and the guy rope.

1.8 SPECIFICATIONS FOR THE HAMMER

Denomination and norms	Required minimum values
Type:	Sledge hammer, 1 kg head, with 30 cm wooden handle. In accordance with ISO15601 and below specification.
Handle:	No chip, rough surface, holes, knots. Smooth surface. Dry and strong flexible wood. Handle adjusted to head in order to protrude on other side of the head, and be blocked with a metal wedge or be a conical shape (like hoes). Moisture minimum 10%, maximum 15%, under ISO3130.
Pull apart test:	After two series of 25 vigorous blows with varying delivery angle, apply traction of 500N trying to pull out the handle, head being fixed in a jaw, this should not create any damage to the hammer head and the handle, and the handle should remain firmly attached to the head.

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FAMILY TENT

Same as UNHCR Item No 05353

Technical Specifications

TECHNICAL SPECIFICATIONS - PART 2: GENERAL POINTS FOR THE FINISHED PRODUCT

2.1 Performances:
The final product must be able to withstand 75 km/h wind, to be strongly attached to the ground and tensioned without any damages.

When closed, the tent must give a good protection against dust, wind, rain, snow, insects and small crawling fauna.

Minimum roof load to be 300N/m2 under ISO8937 (snow load for camping tent).

The recommended final packed tent weight is approximately 55kg.

2.2 Seams and stitching:
All seams subject to possible tension are double-lock stitched and water-proofed. Stitching should produce strong, long lasting, neat and professional looking seams.

The stitch count as well as UV and rot-proof sewing threads are appropriate and adapted to each fabric. It allows for strong waterproof seams with at least the same life span as the tent.

The seams are always oriented in order to let the rain run freely, to avoid retaining water lines or water pockets. Wherever possible, the color of the sewing thread is adapted to the fabric color.

2.3 Ropes, webbing bands, toggles, loops, reinforcement nettings, and all other accessories:
All ropes and webbing bands are heat cut. All ropes are knotted to the tent from the factory. All above mentioned items are rot-proof and UV-proof at least as much as the tent canvas which they are sewn to. No webbing or rope is sewn through a stitch going from outside the tent to inside the tent to avoid water penetration by capillarity, or are made of waterproof materials. Laces or loops can also be made of the same canvas as the tent roof/wall for the outer tent loops, and of the same canvas they are sewn to for the inner tent loops.

2.4 Zipper fasteners:
All the zipper fasteners should conform to a resistance of 700N lateral traction under ISO5912.

2.5 Eyelets:
All metal eyelets should be rustproof and correctly placed, reinforced with a fabric patch and of a minimum 10mm inner diameter.

2.6 Metal rings:
All metal rings should be rustproof galvanized and closed by welding.

2.7 Dimensional tolerance:
Unless otherwise specified, a tolerance of maximum +/- 3% is accepted on all dimensions.

2.8 Long storage (Shelf life):
The tent is treated and packed in such a way that it can be stored up to minimum of 5 years in proper storage conditions without any damage or performance reduction. The tent should be stored elevated from the ground (on pallets and pallet racks) in a dry, clean and ventilated warehouse.

The tent must be manufactured and packed in clean and appropriate conditions to avoid contamination from soil dust and other contaminants.

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Technical Specifications

TECHNICAL SPECIFICATIONS - PART 3: MAKE-UP OF OUTER TENT

3.1 General Description of Outer tent:

The outer tent is made of several cloth sections which form the general shape of the tent. The seams run from the ridge down to the roof edges, perpendicular to the ridge line. The outer tent is supported by 3 upright poles + 1 ridge beam, 6 side poles and 4 door poles, 3 guy ropes on each side and 2 guy ropes at each end. The attachment points of each guy rope are reinforced.

3.2 Dimensions / erecting system:

Centre height: 2.2m
Width: 4m
Ridge length: 4m
Side wall height: 1.25m
Door height: 1.4m
Centre base length: 6.5m

The outer tent is placed over the ridge beam which is held by 3 upright poles, one at each end of ridge beam, and one at the centre of the ridge beam. The outer tent is maintained in position on the ridge pipe with 2 canvas sleeves of 100mm long, closed by Velcro on full 100mm length, one sleeve at each end of the ridge, at 200mm from the end.

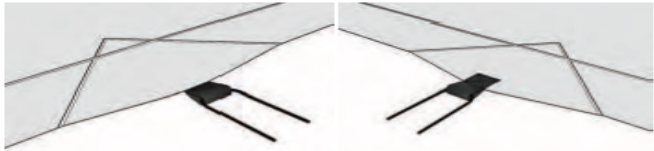
The side walls are held by 6 side poles with a metal hook on top to hook into the eyelet of the webbing band (25 mm wide) placed on the inside of the wall top. Side wall poles do not protrude through the outer tent. The hook at the top of the side poles to be as flat as possible. The front and back vestibules are held by 2 poles placed at the top corners of the doors, with pins going into the corresponding eyelets on the roof edge, through the guying point webbing.

3.3 Reinforcements:

The 10 roof guying points are made of 50mm wide polyester straps, sewn to the eave in extension of the roof. The eave is made with a double fold of the roof canvas, of 200mm width, running all around the tent roof, including above the doors. The eave is part of the roof panel, without interruption of the canvas. On the 6 side guying points an additional layer of PVC coated canvas is added on the inside to protect against abrasion from the top of the pole.



In addition, the 6 side guy points have a second triangular piece of canvas of 300mm side length sewn to the roof, from the edge of the eave.



The entire length of the ridge is reinforced on the inside with a 150mm strap of same fabric as the roof. The attachment sleeves for the ridge pipe are sewn to this reinforcement.

Technical Specifications

TECHNICAL SPECIFICATIONS - PART 3: MAKE-UP OUTER TENT

3.4 Attachment System (guy lines):

The outer tent is anchored to the ground using 10 guy lines which are attached to 10 metal pegs.

Each guying point on both sides presents a loop made of 50mm wide webbing. The length of the webbing allows, when folded double, the creation of a loop of minimum 30mm long, to be stitched to the tent with a strong Z sewing on minimum 50mm long.

The webbings for the guying points at the door poles are longer, in order to cover the pole top and to have the eyelet in the webbing.

The webbing loops are placed perpendicular to the tent edge on the sides, at 30° angle in the corners, and in the alignment of the vestibules roof shape at both ends.

10 metal rings are attached to the loops with an elastic device. The ropes pass into the 10 metal rings. When tensioning, the ropes slide in the metal rings.

At the other end, the ropes have a fixed knotted loop to place over the peg.

The attachment points are made in such a way that they comply with resistance specified in chapter 1.7.

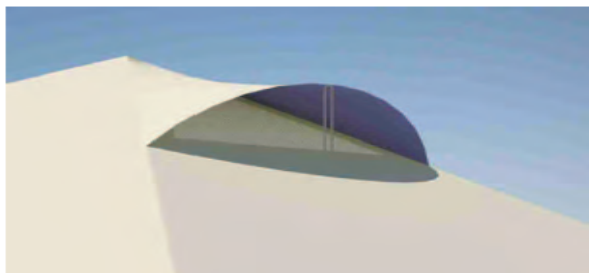
3.5 Side windows

The outer tent has 2 long windows with mosquito netting and a rain flap running on both sides of the tent. The inside dimensions of the windows are 3600mm wide and 300mm high and the top edge of the window is placed 100mm below the roof of the tent. The window openings are reinforced either with strong reinforcement netting (large holes strong plastic net) or with standard netting and strips of 20mm poly-cotton webbing that reinforce the window horizontally (1 webbing) and vertically (7 webbings). These webbings are sewn to the edges of the tent opening and to the mosquito netting. The window flap is 3960mm wide x 400mm high. The flap is stitched 50mm above the top of the window. The flap is held by 25 mm Velcro webbing which is placed along the length of the vertical sides and bottom and at a 25mm distance from the window opening. Loops and plastic toggles or hooks are used to keep the flap open when it is rolled up.

3.6 Ventilation 1/2 cones on top of the vestibules:

The outer tent has 2 ventilation openings in front and back with reinforcement netting and a rain flap. These vents are triangular and are placed at the top of both vestibules. The inside dimensions of the vents are 250mm wide and 300mm high. The vent flaps are made in such a way that they are distanced from the ventilation opening when open, making a V2 cone shape of 250mm in its middle. The flap can be closed with a 25mm Velcro attached to the full width.

The vent openings are reinforced either with strong reinforcement netting (large holes strong plastic net), or with standard netting and with two strips of 20mm cotton or polyester webbing that bisect the vent horizontally and vertically. These webbings are sewn to the edges of the vent opening and to the netting.





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FAMILY TENT

Same as UNHCR Item No 05353

Technical Specifications

TECHNICAL SPECIFICATIONS - PART 3: MAKE-UP OUTER TENT

3.7 Outer Tent Doors:
Size: 1.3m width x 1.4m high.

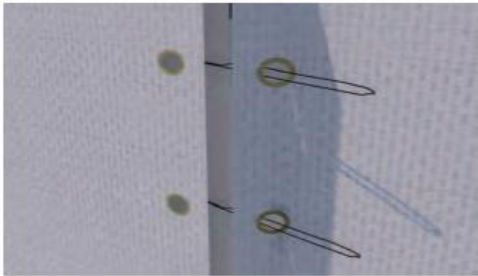
Door flaps are 1.4m width x 1.6m high:

- Upper part 1.4m width x 0.9m high is made of canvas.
- Lower part 1.4m width x 0.7m high is made of woven PE fabric.

The vestibule doors can be used as awnings by moving the front door poles to the 2 eyelets placed at the bottom of the door, in the corners. The rolled up door is held up by 2 loops and 2 plastic toggles or hooks.

The doors can be closed by means of a lacing/loop system. The loops are made of 4mm rope or canvas strips (7 loops and eyelets per door side). For each lace/loop system, a toggle or a hook is placed in order to attach the last loop.

The lacing/loop system is protected by a double 50mm flap to prevent rain and drafts. Each door has one side closable from inside and the other side closable from outside.



3.8 Side walls, vestibule walls, mud flaps:
Total height 1.45 m corresponding to 1.25 m vertical plus 0.2 m on the ground.

The upper part (0.75m) of the walls is made of Polyester Cotton fabric, lower part (0.7m) of PE fabric. The mud flaps are equipped with 22 eyelets (7 on each side including corners, 2 on each vestibule side), placed on a line reinforced with a full length 50mm webbing sewn or heat-sealed to the mud flap at floor level, on the inside. Stitch length and thread to be appropriate for the materials to prevent tearing of the mud flap along the stitching (not applicable if heat-sealed).

The outer tent is attached to the side poles, with webbings or canvas strings stitched on the inner side of the outer tent, where the PE joins the poly-cotton, in front of each side pole and door pole (10 points at total).

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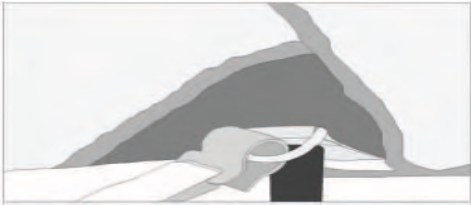
FAMILY TENT

Same as UNHCR item No 05353

Technical Specifications

TECHNICAL SPECIFICATIONS - PART 3: MAKE-UP OF OUTER TENT

3.10 other accessories:
4 loops of 30mm each are placed on the inside of the tent in places where inner tent doors have corresponding toggles, at the top of the inner tent door zips (see Inner tent door description). 10 D-rings (25mm x 4mm thickness), inside the outer tent, to allow the inner tent to be hooked to these D-rings (see Inner tent description point 4/4); 6 are placed in the webbings at the top of each side-pole's position, 4 are placed in intermediate position.



6 D-rings placed on 25mm webbing are sewn at floor level to the mud flap, inside, to hook the inner tent attachment strings.

3.11 Plastic for document pouch:
On the outside of each left hand vestibule wall there will be a clear plastic document sleeve. The material will be UV stabilized polyurethane transparent plastic with a minimum thickness of 0.15mm. The lower edge of the sleeve will be 800mm above the ground. The sleeve will have an opening on the left side with the other three sides sewn with two rows of stitching to the tent. The inside dimensions of the sleeve after sewing will be 230mm high and 310mm wide.

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Equipment for Winter Tents:

Viva™ Winterization Kit – UNHCR/ICRC/IFRC Standard

Product key features

Viva™ Winterisation Kit

- UNHCR/ICRC/IFRC standard
- Kit includes 5 insulated sleeping mats, 1 winterisation liner, 1 partition, 5 sheets of fibrocement and 1 heat-resistant chimney sleeve
- All materials and additives are non-toxic, free from asbestos and other toxic products according to the EC regulations
- Individually packed in a strong, waterproof plastic bag made of standard plastic tarpaulin
- In case an FR tent is used, no partition in the kit is to be supplied as the same is available in the tent itself.

Specifications:

- All materials are fire retardant to pass CPAI84, 1980, chapter 6 test
- Colors customised to client's requirement
- Marking and logo customised to your requirements.

Composition

- 5 insulating floor mats for Viva™ Family Tent (UNHCR/ICRC/IFRC/DFID standards), Viva™ Family Framed Tent or in any other floor in cold situations
- 1 liner and 1 partition for Viva™ Family Tent and Viva™ Family Framed Tent
- 5 sheets of fibrocement (20 x 50 cm) to cover the area of 0.50 x 1 m
- 1 heat-resistant floor protection for tent heater
- 1 heat resistant chimney sleeve for Viva™ Family Tent and Viva™ Family Framed Tent heater fume pipe.

Specifications	
Dimensions	1.8 x 0.9 m per mat
1st layer, plastic floor mat	Tight woven twill structure, double thickness, virgin PP multifilament 500 deniers inwarp, minimum 1,000 tubes/meter, 500 gsm minimum weight
2nd layer, alumnized canvas	Synthetic canvas with durable aluminium coating
3rd layer, fleece blanket	Refer to our Medium Thermal Synthetic Blanket
Design	Heavy-duty ribbon strongly stitched all around the mat

**Packing, Container Utilization and Palletization Details:**

1 complete kit in a bale

Weight of Packing Units: 32.0 kgs approx.

Dimension / Volume of Packing Units: 93 x 45 x 40 cm / 0.17 cbm approx.

Bale per Euro pallet: 4

Weight per Euro pallet: 151 kgs approx.

Dimension / Volume per Euro pallet: 120 x 80 x 105 cm / 1.01 cbm approx.

Product key features

Viva™ Stove

- UNHCR/IFRC/ICRC standard
- Simple yet efficient wood-burning steel stove and heater design adapted to fit a standard family tent and other type of shelter structures that have appropriate chimney opening
- Works best with our Winterisation Kit.

Includes:

- Loading door and air intake control
- Stand, welded to the stove
- Outlet to fit with 100 mm pipes.

Dimensions

Master package size	88 x 30 x 40 cm
Chimney pipe	50 cm long
Chimney outlet	90 mm

Materials	
Stove	Steel, 2 mm thick
Chimney outlet	Steel, 90 mm outlet
Chimney pipes	6 pipes made of galvanised steel, anti-rust
Chimney elbows	2 elbows 20° made of steel, anti-rust
Chimney hood	1 hood made of steel, anti-rust
Disc	1 anti-spark disc made of steel
Brackets	2 brackets for holding pipes to the support made of anti-rust iron sheet
Tripod support	Adjustable tripod support painted in hot dip anti-rust paint, made of steel pipe
Stove support	Made of square steel tube, minimum 25 x 1mm thick, anti-rust paint
Weight	Weight of stove without accessories: 16kg + 1kg
Color	Stove and all parts: steel color

Packing & shipping

Contents (packed in a 5-ply export quality corrugated carton box, strapped)	• 6 chimney pipes made of galvanised steel, anti-rust • 2 bend connectors made of steel • 1 outlet cover pointed cap shape • 1 spark stopper, dimension height 180 mm, outer diameter 300mm and inner plate 180 mm • 1 ash removing bar • 1 tripod pipe stand to keep the smoke pipe standing up outside the tent, supported with 3 x 6 mm guy ropes. Supplied with 2 clamps, 3 ground pins for stand support and 3 pegs for guy ropes • 1 spanner • 1 assembly instruction sheet
Unit weight	35 kg approx.
Dimension	88 x 30 x 40 cm
Volume	0.11 cbm
Box per pallet	4 boxes
Dimension per pallet	120 x 80 x 95 cm
Volume per pallet	0.91 cbm
Weight per pallet	163 kg



Bidders can submit an offer for one, several or all lots. Offers must clearly show what lots are included.
Offers must be submitted for the total quantity of each lot: offers submitted for a partial quantity of one lot will not be taken into consideration by NR

SECTION 5: Bidding Form

Please provide information against each requirement.

Additional rows can be inserted for all questions as necessary. If there is insufficient space to complete your answer in the space provided, please include on a separate attachment with a reference to the question.

1. Bidder's General Business Details

a) General information

Company name:	
Any other trading names of company:	
Registered name of company (if different):	
Nature of primary business/trade:	
Primary contact name:	
Job title:	
Phone:	
Email:	
Registered Address:	
Business licence number:	
Country of registration	
Registration date:	
Expiry date:	
Legal status of company (eg. partnership, private limited company, etc.)	

b) Owners/Managers

Please fill in the below table with the full names, title/position, the year of birth, and the country of birth of the company's owner(s) and manager(s)*:

Full Name	Title / Position	Birth Year	Birth Country

** Please note this information is necessary in order to conduct the vetting procedure referred to in clause 25 of the Invitation to Bid-General Terms and Conditions. Owners and managers include but are not limited to Chief Executive Officer, Chief Operating Officer, Chair of the Board, Executive Director, Director, Manager.*

c) Employees

Please list the employees who would be involved with NRC in the event of contract award:

Employee name	Job title	Role on NRC project	Phone	Email
1.				
2.				
3.				
...				

d) Company bank account details:

Beneficiary name:

Beneficiary account no.:

Beneficiary Bank:

Bank branch:

SWIFT:

IBAN:

Bank address:

2. References

Please provide details of at least 3 client references whom NRC may contact, preferably from NGOs and UN agencies, for similar related works:

Client/company name	Contact person	Phone	Email	Contract details (works, location, size, value, etc)
1.				
2.				
3.				
...				

3. Equipment

Please provide details of any relevant machinery/equipment/vehicles owned by the company that would potentially be used for this contract (do not mention rented items):

Type of machinery/ equipment/ vehicles	Quantity
1.	
2.	
3.	
4.	
5.	
6.	
...	

4. Defects Liability/Guarantee Period

Please provide details below of the defect liability and guarantee period you offer on the products supplied under this contract:

--

5. Bid Validity

Please confirm the validity of your bid below (in calendar days):

--

6. Confirmation of Bidder's Compliance

We, the Bidder, hereby certify that our tender is a genuine offer and intended to be competitive and we confirm we are eligible to participate in public procurement and meet the eligibility criteria specified in the Invitation to Bid. We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

We, the Bidder confirm the documents attached to this offer are those validated by us in the Section 2 Paragraph 6 . Bidder's checklist.

We understand that NRC is not bound to accept the lowest, or indeed any bid, received.

We agree that NRC may verify the information provided in this form itself or through a third party as it may deem necessary.

We confirm that NRC may in its consideration of our offer, and subsequently, rely on the statements made herein.

Name of Signatory:	Tel N°:
Title of Signatory:	Name of Company:
Signature & stamp:	Date of Signing:
	Address:

**SECTION 6:
Pricing Proposal
Supply and Delivery of Educational Kits**

Bidders can submit an offer for one, several or all lots. Offers must clearly show what lots are included.

Offers must be submitted for the total quantity of each lot: offers submitted for a partial quantity of one lot will not be taken into consideration by NRC.

Lot 1: Hygiene Kits

No	Item	Contents/Description	Unit	Quantity	Unit cost AFN	Total Cost (AFN)	Remarks
1	Polypropylene Bag بیک تکه ای	Dual-zippered, dual sewing, polypropylene bag with handles (textile 100% waterproof) must be big enough to include all the items that are part of the Hygiene kit. The logo of NRC and donor logo (100mmx150mm) (color) print on it ساک یا کیسه دو زنجیرک دار با بخیه های دولا همرا با دو فیصد ضد 100دسته در پهلوی و یک دسته در طول کیسه و تاپه نمودن یا نقاشی نمودن لوگو یا نشان آن آر سی و آب دونر پروژه در دو طرف کیسه بطور رنگه	Piece	1			
2	Antiseptic soap (Dettol - or equivalent) صابون ضد عفونی دیتول یا مانند آن ضد میکروب 125 گرم	Classic Dettol or equivalent (original) Anti bacterial bar. Antiseptic disinfectant - at least 12 months from purchase to expiration date. In sealed bag. High quality صابون ضد عفونی دیتول یا مانند آن 125 گرم ضد باکتری حد اقل 12 ماه قابل استفاده الی تاریخ انقضا	Piece	14			
3	Plastic soap-case (for 125gr soap) صابوندانی پلاستیکی برای صابون 125 گرم	Plastic soap case for soap bar, boilable plastic صابون دانی پلاستیکی مقاوم در مقابل آب جوش	Piece	1			

4	Laundry Soap (200gm) صابون کالا شوی	For washing clothing rapped bar, non performed یا بدون خوشبویی یا معطر	Piece	7			
5	collapsible Plastic Jerry Can (10 liters) with screw cup بوشکه پلاستیکی 10 لیتره به رنگ سفید از با سرپوش پیچی	For water transportation. collapsible with ergonomic handle Made of food grade PVC coated polyester fabric polyethylene or equivalent material. آب بوشکه پلاستیکی بدون ریزش ساخته شده از پولیستر و یاپولیتلین	Piece	4			
6	Plastic bucket with lid (10 liters) سطل پلاستیکی سرپوش دار 10 لیتره	10 Liter HDPE bucket, UV resistant and safe for food and water storage for drinking water storage. Must include lid with full, airtight seal to keep water clear of contaminants and handle سطل پلاستیکی ساخته شده از پولی ایتلین مستحکم برای انتقال و نگهداشت آب و غذا	Piece	1			
7	Plastic mug / Aftaba (3 liters sized) high quality آفتابه پلاستیکی لیتره از مواد اصلی با کیفیت عالی سه	Long handle S shape spout, sturdy, stable base, plastic material آفتابه ساخته شده از مواد پلاستیکی مقاوم و نوله باز بخاطر استفاده	Piece	1			
8	Soft Cotton Cloth (2 m ²) تکه کتان نخی نرم دو مترمربع	Dark color cotton cloth For menstrual hygiene تکه کتان نخی نرم به رنگ تیره برای نظافت دوره قاعده گی	m ²	2			
9	Tooth brushes adult, large size بزرگسالان برس دندان	For teeth brushing, adult size, medium hardness. Free from any disagreeable dour, taste and toxic elements. Made of polyester filamentsor similar material. At least 14 cm in length, at least 300 monofilaments at cleaning element/head برس دندان با خصوصیات ضد زهری و بدون مواد نا مطلوب به طول حد اقل 14 سانتی متر و 300 رشته	Piece	3			

10	Tooth brushes child, small size برس دندان برای اطفال	For teeth brushing, child size, soft. Free from any disagreeable dour, taste and toxic elements. Made of polyester filaments or similar material. At least 11 cm in length, at least 250 monofilaments at cleaning element/head برس دندان با خصوصیات ضد زهری و بدون مواد نا مطلوب به طول حد اقل 11 سانتی متر و 250 رشته	Piece	4			
11	Toothpaste (125-150gm) کریم دندان 150-125 گرامه	For teeth brushing, Colgate or equivalent quality brand with strong antiseptic properties. Mild flavor, ant cavity active property. Around 1450 ppm (parts per minimum) sodium florid content کریم دندان دارای مارک کولگیت با ویژه گی های ضایقه مناسب ضد مکروب ضد تخریش و تخریب دندان دارای در حدود 1450 ملی سودیم فلوراید	Piece	2			
	Towel (40cm x 70 cm) روی پای اندازه 40 در 70 سانتی متر	Towel should have a thread count between 250 to 450 GSM; less than 250 is unacceptable. Material should be supima cotton, modal or other cotton mix 450 الی 250 گرمی روپاک دارای وزن 250 گرمی الی 450 گرم قابل قبول نیست	Piece	5			
	Handwashing facilities(metalic steelless capacity 30L, steel pipe stand with .	100% stainless steel corrosion-resistant and rustproof with Stainless steel Stand frame with minimum wall thickness of 1.2 mm for stability and durability. With Top Lid Fitted stainless steel cover to prevent contamination when not in use. Capacity 30-40 Liters	Piece	1			

12	Waste disposal plastic dust bin maximum capacity 40 Liters with pedle	high qulity plastic with top lid capacity of 40 Liters	Piece	1				
							0.0	

Lot 2: Shelter Standard Non Food Items (NFI)

S.NO		Items	Specifications	Unit	Pieces	Unit Price (USD)	Total (USD)	Remarks
1		Cooking pot	Aluminum non-stick cookware, with two handles, 6 liters	each	1			
2		Pressure Cooker	10 liter, Net Weight 4Kg+ including lid, handle and rubber, Thickness 1cm	each	1			
3		Tea Pot/Kettle	Capacity:3 litre, Heavy Aluminum, Weight:830g - 840g	each	1			
4		Kitchen Knife	Stainless steel, medium size, strong enough for all sort of kitchen use with cover	each	1			
5		Serving spoon	Stainless steel, large size deep spoon, with strong steel handle.	each	1			
6		Stainless Steel Mugs	For drinking water, Stainless steel, 65 - 75 gr, 300ml	each	6			
7		Plates	stainless steel, medium size, round, 22-24 cm, 160-170 gr.	each	6			
8		Table size spoon	stainless steel, table size, 20-30 gr.	each	6			
9		Plastic food cover (plastic box for keeping food)	Plastic box with two handles and two side opening lid: 35cm x 30cm x 24cm (+/-5%) deep: 900 - 1,000gr.	each	1			
10		Steel Bowl	Size 25cm Diameter, weight 160g-170g, material: stainless steel	each	6			
11		Hand Soap Bar	Multipurpose regular Soap Bars, 125 gr (+-) with minimum 2 years expiry date	each	12			
12		Laundry Soap	Ordinary Soap, 200 (+-) gr, Laundry soap shall be free from objectionable odour.	each	6			
13		Gas Cylinder with an attached Stove	5 kg capacity, 4 Kg empty cylinder of the best quality, with robust single burner	each	1			
14	Type 1 - Locally Procured	Plastic outdoor Rug (Chetai)	size 9*12 FT, Virgin Polypropylene plastic made, three fold, rectangular	each	1			
	Type 2 - internationally Procured	Tarpaulin -Internationally Procured	4mx6m, 250 microns. For more details spec refer to (Detail Specs Annex Available)	each	1			

15		Solar Table Lamp and Solar Flood Lamp	Plastic Table Lamp: High efficiency integrated polycrystalline solar panel, Easily replaceable, high performance Ni-MH battery, two brightness settings, (standard, High), weather resistant for sun and rain, Solar or AC charging options Solar Flood Lamp: Bright light and mobile charging in one device, Four brightness setting (Low, Medium, High, Bed), High efficiency, weather resistant solar panel, Rain resistant housing, Charge indicator showing the level of battery charge, Robust circuitry for long-life performance, Deep discharge & overcharge protection to preserve battery life	each	2			
16		Metallic/Stainless Bucket	Metallic/Stainless steel bucket, Durable handle, Thickness 0.4mm, Weight 536(g) Diameter 28 (cm) Height 24.5 (cm), Approx. 10 +- Liter	each	1			
17	Type 1 - Locally Procured	Single Size Blanket	Single Size: 150cmx200cm, Weight 2 kg, Double layer, 100% polyester, with plastic bag	each	4			
		Double Size Blanket	Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag	each	1			
	Type 2 - internationally Procured	Single Size Blanket	MEDIUM/HIGH THERMAL FLEECE BLANKET WIDTH X LENGTH: 150 x 200 cm +- 1% WEIGHT: Min. 400 - max. 700 gsm / Min. 500 - max. 1000 gsm MATERIAL: 100% virgin polyester:	each	5			
						Grand Total		
Supplementary Items								
1		Towel	Cotton 100%, dark color, size 40cmx70cm, Minimum Weight:250gr	pcs	6			
2		Jerry can	Semi-Collapsible Jerry Can made of food grade LDPE and should not contain toxic elements, 10 liter capacity	each	2			
3		Plastic soap dish (soap case)/Soap Box	Plastic with covering cap	each	1			
4		PVC foil/ Plastic Sheet	24sq 4mx6m, 250 microns	each	1			
5	Type 1	Broom	Mazari, hand made: locally available brooms, pest resistant. minimum 1.5 KG	each	1			

	Type 2	Stiff Yard Broom	Synthetic filled domestic Yard Broom with stiff polypropylene bristles making it suitable for wet and dry rough surfaces. Filled with Black and White 0.76mm polypropylene, trimmed at 89mm. Ideal for sweeping paths and patios. Dimensions: 267mm x 76mm.	each	1			
6		Tava Pan (Bread Cooking Pot)	37 Cm long, made of aluminum with two handle, weight 700 Gm +-.	each	1			
						Grand Total		

Lot 3: Blankets

S.NO		Specifications	Pieces	Unit	Quantity	Unit Price (USD)	Total (USD)	Remarks
Type 1	Locally Procured	Single Size: 160cmx220cm, Weight 2 kg, Double layer, 100% polyester, with plastic bag	Single Size =4	Each	4			Known as Korean Mink Blankets commonly used in Afghanistan
		Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag	Double Size =1	Each	1			Known as Korean Mink Blankets commonly used in Afghanistan
		TOTAL						
Type 2	Internationally Procured	MEDIUM/HIGH THERMAL FLEECE BLANKET WIDTH X LENGTH: 150 x 200 cm +- 1% WEIGHT: Min. 400 - max. 700 gsm / Min. 500 - max. 1000 gsm MATERIAL: 100% virgin polyester:	Single Size =5	Each	5			Used in emergencies, inline with ICRC/IFRC/UNHCR standard

Lot 4: Sealing of Kits (SOK)

S.NO	Items	Specifications	Unit	Quantity	Unit Price (USD)	Total (USD)	Remarks
1	Wooden pole	Round wooden poles 4m length, narrow side of pole diameter is not less than 6cm , Damp wooden pole, splits and cracks both in length and perimeter is not acceptable. (local name in Afghanistan is Safid Dall),	Pieces	12			
2	Woven Materials (Rope)	Polyethylene rope yellow color, 8mm diameter for outdoor applications specifically camping and construction, with following specs: Twisted 3-strand, synthetic material ,abrasion, UV, rot and water resistant, retains shape when wet, no loss of strength when wet, floats and does not absorb water, good shock absorbency	Meters	100			
3	Carpet (3m x 4m)	Grey Polyester Non-Woven carpets width 3m and 4 length , sample should provide before supply	Piece	1			
4	Wooden board for roofing	Made of dry local Afghanistan wood, or of dry Russian timber or an equivalent approved source. 2cm thickness wooden board, size 20cm wide by 200 cm length without splits and cracks or, The shearing strength of wood is 10-15% of its tensile strength, it should be straight and should not have knots and faults and cracks. It should have acceptable elasticity and durability strength . The size should be 20cm*2.cm. With a dimensional tolerance of +/- 2%	Square meter	12			

5	Empty sandbag	Sandbags W/ Ties 35.56 cm. x 66.04cm. Should provide up to 1600 hours of UV Protection and resistant to sun and wind, this item has multi-purpose usage such as put around tarpaulin or around the exterior walls of shelter. The sandbags should last for 6 months in hot, sunny weather.	Pieces	20			
6	Stiff Yard Broom	Synthetic filled domestic Yard Broom with stiff polypropylene bristles making it suitable for wet and dry rough surfaces. Filled with Black and White 0.76mm polypropylene, trimmed at 89mm. Ideal for sweeping paths and patios. Dimensions: 267mm x 76mm.	Piece	1			
7	Heavy duty 100 litre steel pan wheelbarrow	Galvanised steel pan.Rigid, fully welded steel frame Heavy duty 100 litre steel pan/container – antirust two layer painting .H x W x L: 580 x 595 x 1405mm 85L puncture-proof tyred wheel, with PVC centre, Please remove the 100 liters.	Piece	1			
				1	Grand Total		

Lot 5: Winter Clothing

S.NO	Items	Specifications	Unit	Quantity	Unit Price (USD)	Total (USD)	Remarks
1	Children Sweater	Woolen, crew neck, five different sizes, 2 for boys (Size A- 2 to 5 years, Size B – 6 to 9 years)and 2 for girls (Size A- 2 to 5 years, Size B – 6 to 9 years), 1 for girl (Size: < 10 years)	pcs	5			
2	Adult Sweater	Woolen, Adult size, one for female crew neck, cardigan with buttons up the front (Large Size) and one for male crew neck (Large Size)	pcs	2			
3	Woman's Winter Shawl	Woolen made for women, 200cmx100cm	pcs	2			
4	Male winter wrap, Patto	Woolen made for men	pcs	2			
5	Winter Shoes for adults	Adult winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials one for female (Size-36 to 47) and one for male (Size-39 to 45. 2)	pair	2			
6	Boots for children	Children winter shoes, water proof, made of rubber, synthetic materials, leather, or a combination of materials four different sizes (Size A- 3 to 5 years, Size B – 5 to 9 years, Size C- 9 to 11 years, Size D – 11 to 14 years)	pair	4			
7	Socks (pairs)	Warm winter socks, 4 adult size and 8 children size	Pair	12			
8	Children Woolen winter Gloves	4 Different sizes woolen winter/warm gloves (two for girls and two for boys)	pair	4			
9	Warm Winter Woolen Children Caps	4 Different size, good woolen winter/warm caps (two for girls and two for boys)	pcs	4			
					Grand Total		

Lot 6: Shelter Repairing Kits:

S.NO	Items	Specifications	Unit	Quantity	Unit Price (USD)	Total (USD)	Remarks
1	Tarpaulin	4m x 6m (24 sq.m +/- 2%)	pcs	2			
2	PVC foil	4mx6m, 250 microns.	pcs	1			
3	Woven Materials (Rope)	Polypropylene; 8mm diameter; Twisted 3-strand minimum; Synthetic material, no recycled fibres. UV stabilized, abrasion resistant, rot and water resistant; Black colour; Tensile strength for 8mm: 1040 kg (limit of use 350kg)	30 meter	1			
4	Shovel (with handle)	Shovel weight between 840-850 gr, Size in large two sides 23.5 x 31 cm +/- 5 %, Iron made, the handle should be dry, hard and rounded 155cm wooden without cracks , circumference wooden handle no less 13 +/- 5 %, cm in narrow side	pcs	1			
5	Hammer	Hammer with plastic handle (hummer which are usable for shuttering). Iron Wight 480-500 grs, and plastic handle 27-28 Cm	pcs	1			
6	Nails	3 different size Nails sizes: 3, 4 and 5 inches	Kg	1			
7	Pick AXE (Without handle)	long handled, 1.5 kg head	each	1			
8	Pliers, with wire cutters	Metal cutter with proper fixing length 6cm, and metal handle cover by superplastic	each	1			
9	Thick work gloves	accidents and occupational hazards. metallic materials, para-aramid, high-modulus polyethylene materials, and high-density structure material, the supplier should provide the sample before supply to technical committee approval ; large size, pair	each	2			
10	Hand-held Saw	Hand held saw with iron blade of 1mm thickness and 60 cm length	each	1			
11	Plastering Trowel	Plastering Trowel with Plastic Handle size 280*130 mm	each	2			
12	Water Level Tool	Precision aluminum alloy water level indicator digital scale horizontal length measurement capability spirit bubble level too, 50cm length	each	1			

13	Packing Bag	Terylene or nylon material with handles strongly stitched and one zip that are strongly stitched at both ends, size that accommodate all the above items	each	1			
					Grand Total		

Lot 7: Family Tents

Items Description	Quantity	Unit	Origin	Unit Price (USD)	Alternative specifications <i>Any discrepancies with our specifications must be noted</i>
Family Tents, as per attached Annex 1	1	Tent			
Transport and Installation Cost anywhere in Afghanistan	1	Tent			
Material for Winter Tents					
Packing, container utilization and palletization details. 1 complete kit in a bale Weight of packing units: 32.0kgs approx. Dimension/volume of packing units 93X45X40cm/ 0.17 cbm approx.. Bale per Euro Pallet: 4 Weight Euro Pallet:151 kgs approx. Dimension /volume per Euro pallet:120X80X105cm/1.01 cbm approx	1	Pack			
Stove, Steel, 2mm thick					
Chimney outlet, Steel, 90mm outlet					
Chimney Pipe: 6 pipes made of galvanised steel, anti-rust					
Chimney Elbows: 2 elbows, 20" made of steel, anti rust					
Chimney Hood: 1 hood made of steel, anti-rust					
Disc: 1 anti-spark disc made of steel					

Brackets: 2 brackets for holding pipes to the support made of anti-rust iron sheet					
Tripod support: Adjustable tripod support painted in hot dip anti-rust paint, made of steel pipe					
Stove Support: Made of square steel tube, minimum 25X1mm thick, anti-rust paint. Weight of stove without accessories: 16kg+1kg Colour : Stove and parts steel colour.					
TOTAL PRICE: Including all taxes:					
Delivery and Installation Time (in calendar days)					

Transportation Cost & Delivery Period to Below Required locations																
No	All Lots	NRC Offices in Kabul including all districts	1 To 50 Kits		51 To 100 Kits		101 To 500 Kits		501 To 1000 Kits		1000 To 5000 Kits		5000 To 10000 Kits		Over 10000 Kits	
			Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit
1	Hygiene Kits	Central Zone: Kabul , Bameyan, Daikondi, Ghazni, Logar, Parwan, Kapisa, Panjshir, Wardak including all districts.														
2	Shelter Standard Non Food Items (NFI)															
3	Blankets															
4	Sealing of Kits (SOK)															
5	Winter Clothing															
6	Shelter Repairing Kits															
7	Family Tents															

Transportation Cost & Delivery Period to Below Required locations

No	All Lots	NRC Offices in Central East	1 To 50 Kits		51 To 100 Kits		101 To 500 Kits		501 To 1000 Kits		1000 To 5000 Kits		5000 To 10000 Kits		Over 10000 Kits	
			Cost USD	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)
1	Hygiene Kits	North Zone: Balkh, Kundoz, Faryab, Baghlan, Jawozjan, Sari-pul, Samangan, Takhar, Badakhshan including all districts.														
2	Shelter Standard Non Food Items (NFI)															
3	Blankets															
4	Sealing of Kits (SOK)															
5	Winter Clothing															
6	Shelter Repairing Kits															

7	Family Tents														
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Transportation Cost & Delivery Period to Below Required locations																
NO	All Lots	NRC Offices in North	1 To 50 Kits		51 To 100 Kits		101 To 500 Kits		501 To 1000 Kits		1000 To 5000 Kits		5000 To 10000 Kits		Over 10000 Kits	
			Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit
1	Hygiene Kits	East zone: Nangarhar, Kunar, Laghman, Noristan including all districts														
2	Shelter Standard Non Food Items (NFI)															
3	Blankets															
4	Sealing of Kits (SOK)															
5	Winter Clothing															

6	Shelter Repairing Kits															
7	Family Tents															

Transportation Cost & Delivery Period to Below Required locations																
No	All Lots	NRC Offices in South	1 To 50 Kits		51 To 100 Kits		101 To 500 Kits		501 To 1000 Kits		1000 To 5000 Kits		5000 To 10000 Kits		Over 10000 Kits	
			Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit
1	Hygiene Kits	West Zone: Herat, Badghis, Farah, Ghor, Nimroz inducing all districts														
2	Shelter Standard Non Food Items (NFI)															
3	Blankets															
4	Sealing of Kits (SOK)															
5	Winter Clothing															

6	Shelter Repairing Kits															
7	Family Tents															

Transportation Cost & Delivery Period to Below Required locations																
No	All Lots	NRC Offices West	1 To 50 Kits		51 To 100 Kits		101 To 500 Kits		501 To 1000 Kits		1000 To 5000 Kits		5000 To 10000 Kits		Over 10000 Kits	
			Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit	Transport Cost USD (per kit)	Delivery in Time (Days) Per kit
1	Hygiene Kits	South Zone: Kandahar, Zabul, Urozghan, Paktika, Pakiya, Khost , Helmand including all districts														
2	Shelter Standard Non Food Items (NFI)															
3	Blankets															
4	Sealing of Kits (SOK)															
5	Winter Clothing															

6	Shelter Repairing Kits															
7	Family Tents															

We understand that you are not bound to accept the lowest or any bid received.

Name of Signatory:	Tel N°:
Title of Signatory:	Name of Company:
Signature & stamp:	Date of Signing:
	Address:

SECTION 7
Company Profile and Previous Experience

The Bidder is requested to:

1. Submit the **Company Profile**
2. Complete the following **Previous Experience Table** listing the contracts undertaken in the past 5 years for supply of similar commodities as required under this contract
3. Submit **evidences of previous experience** in form of Contracts, Completion Certificates, etc.

#	Name of Project / Type of work	Total value of the performed works (....)	Duration of the works contract	Starting date	Ending date	Contracting Authority / Contact person / phone / email
1						
2						
3						
4						
5						
...						

NOTE: The list shouldn't be limited to this Form in regards to the number of works reported. A comprehensive list of the last 5 years' experience has to be submitted adapting the Form to the necessary rows. <Please adjust accordingly>

NRC may conduct reference checks for previous contracts completed

SECTION 8:
Additional Information on Specifications of Goods
(Bidders can add pictures, certification, certificate of origin, result of analysis etc.)

SECTION 9

Ethical Standards Declaration for all Supply, Service and Works Contractors

We, the undersigned, ('we', 'our' or 'us') **CONSIDERING THAT:**

FIRST, we are bidding for, or entering into, a contract with the Norwegian Refugee Council (**NRC**) to supply goods, services or works to NRC ('**the Contract**').

SECOND, we understand that as a humanitarian organisation, NRC expects its suppliers and contractors to have high ethical standards.

THIRD, we understand that NRC therefore needs us to confirm that we adhere to the required ethical standards ('**the ethical standards**') by signing this declaration ('**the Declaration**').

THEREFORE, we **DO HEREBY DECLARE** as follows:

1. Declaration concerning compliance with applicable laws and these ethical standards

We declare that we shall:

- a. Meet the ethical standards in this declaration ('ethical standards')
- b. Ensure that any party representing us, including but not limited to:
 - board members
 - directors
 - employees
 - contractors or sub-contractors, and their employees
 - consultants and sub-consultants, and their employees;
 - other legal representatives

('our Representatives') are aware of and comply with these ethical standards.

In the event that we, or our Representatives, do not meet the ethical standards at present, we shall:

- a. Explain to NRC in what way we do not currently meet the ethical standards
- b. Agree a plan and timeline with NRC to implement changes that allow us to meet the ethical standards
- c. Provide regular updates to NRC on the implementation plan.

2. Declaration concerning status

We hereby declare that neither we, nor to the best of our knowledge our Representatives, are in any of the following situations:

- 2.1. Have made an offer, payment, consideration or benefit of any kind, which constitutes illegal or corrupt practice, directly or indirectly, as an inducement or reward in relation to the tendering, awarding or execution of the Contract.

- 2.2. Are involved in any form of fraud, corruption, collusion, coercive practice, bribery, involvement in a criminal organisation or other illegal activity
- 2.3. Are insolvent, in receivership, bankrupt, or being wound up
- 2.4. Have suspended activities
- 2.5. Are subject to legal proceedings related to 2.1
- 2.6. Have at any time been found guilty and sentenced by a court, whether in the country of employment or abroad, for a criminal offence in respect of children or vulnerable adults
- 2.7. Are engaged in:
 - terrorism or the material support of terrorism
 - the sale or manufacture, either directly or indirectly, of anti-personnel mines or any components produced primarily for the operation thereof
 - the sale or manufacture, either directly or indirectly, of weapons
 - the production of alcohol, tobacco, or pornography.

3. Declaration concerning Conflicts of Interest

We declare that neither we nor, to the best of our knowledge, our Representatives have an undisclosed conflict of interest with NRC.

Where any potential conflict of interest exists between our Representatives and NRC or any NRC staff member, we shall notify NRC in writing of the potential conflict. NRC shall then determine whether action is required.

A conflict of interest can be due to a relationship with an NRC staff member such as family or friends.

We understand that if we fail to report a potential conflict of interest and are later found to have a conflict of interest, we may be removed from the NRC vendor database.

4. Declaration concerning compliance with national law

We declare that we and, to the best of our knowledge, our Representatives:

- 4.1. comply with all applicable laws and regulations in effect in the country or countries where the Contract will be carried out.
- 4.2. comply with all applicable export laws concerning the country or countries where the Contract will be carried out.
- 4.3. are registered with the relevant government authority with regard to taxation for the duration of the Contract.
- 4.4. pay taxes according to all applicable national laws and regulations for the duration of the Contract.

5. Declaration concerning compliance with labour standards

We declare that we and, to the best of our knowledge, our Representatives:

We declare that we and, to the best of our knowledge, our Representatives comply with applicable national labour law standards and the International Labour Organisation Declaration on Fundamental Principles and Rights at Work.

Specifically, we declare that we and, to the best of our knowledge, our Representatives comply with the following minimum labour standards:

5.1. Working Conditions

- a. All workers receive a contract of employment that is written in a language they understand.
- b. All workers are free to leave after giving reasonable notice.
- c. All workers have the right to join or form trade unions of their own choosing and to bargain collectively.
- d. No worker is required to lodge 'deposits' or identity papers or immigration documents in order to obtain employment.

5.2. Wages and benefits

- a. Wages and benefits paid for a standard working week meet, at a minimum, national legal standards or industry benchmark standards, whichever is higher. Wages are always sufficient to meet basic needs.
- b. No deductions from wages are made as a disciplinary measure.

5.3. Working time

- a. Working hours comply with national laws and benchmark industry standards, whichever affords greater protection. Whenever possible working hours do not exceed 48 hours per week (8 hours per day).
- b. Workers are provided with at least one day off for every 7-day period.

5.4. Health and safety

- a. Steps are taken to prevent accidents and injury to health arising out of, associated with, or occurring in, the course of work, by minimizing, so far as is

reasonably practicable, the causes of hazards inherent in the working environment.

- b. Workers receive regular and documented health and safety training, and such training is repeated for new workers.
- c. Workers have access to clean toilet facilities and to potable water, and, if appropriate, sanitary facilities for food storage is provided.
- d. Accommodation, where provided, is clean, safe and adequately ventilated.

5.5. Discrimination and abuse

- a. No worker is forced, bonded or an involuntary prison worker.
- b. There is no discrimination at the workplace based on ethnic background, religion, age, disability, gender, marital status, sexual orientation, union membership or political affiliation.
- c. Measures are in place to protect workers from sexually intrusive, threatening, insulting or exploitative behaviour, and from discrimination or termination of employment on unjustifiable grounds, e.g. marriage, pregnancy, parenthood or HIV status.
- d. Physical abuse or punishment, or threats of physical abuse, sexual or other harassment and verbal abuse, as well as other forms of intimidation, are prohibited.

5.6. Persons under 18

- a. No persons under the age of 18 shall be engaged in work which is hazardous to their health or safety, including night work.
- b. The working hours and nature of work of any worker who is under the age of 18 shall not interfere with their opportunity to complete his or her education.

6. Declaration concerning the environmental standards

We declare that we and, to the best of our knowledge, our Representatives comply with applicable national environmental law standards and with international environmental standards, to the greatest extent possible.

Specifically, we declare that we and, to the best of our knowledge, our Representatives adhere to the following standards:

- 6.1. We respect national and international environmental legislation and regulation.
- 6.2. We ensure that production and extraction of raw materials for production does not contribute to the destruction of the resources and income base for marginalised populations, such as in claiming large land areas or other natural resources on which these populations are dependent.

- 6.3. We take environmental measures into consideration throughout the production and distribution chain ranging from the production of raw material to the consumer sale. This includes reasonable steps to minimise negative environmental impacts (e.g. emissions, water usage, waste) and to use - where possible - sustainable resources. Local, regional and global environmental aspects shall be considered. The local environment at the production site will not be exploited or degraded by pollution and waste.
- 6.4. We carefully manage hazardous chemicals and other substances in accordance with documented safety procedures.

7. Declaration concerning protection from sexual exploitation and abuse

We and, to the best of our knowledge, our Representatives comply with international standards related to protection from sexual exploitation and abuse (PSEA) and sexual harassment.

Specifically, we declare that we and, to the best of our knowledge, our Representatives adhere to the following standards:

- 7.1. We take sexual misconduct seriously and ensure that any employee found to have carried out sexual misconduct will be subject to disciplinary action.
- 7.2. We will ensure, that none of our employees engage in any sexual activity with persons (adult or child) in relation with this contract regardless of the age of majority or consent locally.
- 7.3. We will ensure that none of our employees produce, procure, distribute or use sexually explicit material in any activities under the Contract or on any sites used under the Contract.
- 7.4. We will ensure that none of our employees will exchange money, employment, goods or services for sex, including sexual favours or other forms of humiliating, degrading, or exploitative behaviour. This prohibition extends to any use of sex trade workers. If any sexual misconduct is found to have taken place, such employees face disciplinary action.
- 7.5. We shall report any incident or complaint of sexual misconduct or child abuse related to the activities carried out under the Contract through NRC's PSEA and Safeguarding Unit at psea@nrc.no.
- 7.6. We shall report any known or reported sexual relationship between our employees and NRC staff to NRC.

8. Declaration concerning protection of children

We declare that neither we nor, to the best of our knowledge, our Representatives are engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child. We commit to upholding international and national laws and policies regarding child safeguarding.

Specifically, we declare that we and, to the best of our knowledge, our Representatives adhere to the following standards:

- 8.1. We support and protect the complainant, survivors and witnesses of any raised incidents or complaints of sexual misconduct or child abuse.
- 8.2. We will ensure, that our employees will not abuse or exploit children or act in a manner that may place a child at risk of harm.
- 8.3. We will ensure that our employees are not left alone with children.
- 8.4. We will ensure our employees will not ask children for personal contact details without a valid reason to do so.
- 8.5. We listen, to the best of our ability, to children's views and opinions and treat boys and girls in a manner that is respectful of their rights and dignity during the performance of the Contract.
- 8.6. We shall report any suspicion of child safeguarding concerns through the Complaints and Feedback Mechanism, provided by the NRC contract focal point and at psea@nrc.no.

9. Declaration concerning anti-human trafficking

We declare that neither we nor, to the best of our knowledge, our Representatives are engaged in trafficking in persons as defined in the protocol to Prevent, Suppress and Punish Trafficking in Persons or the UN Convention against Transnational Organized Crime.

Specifically, we declare that we and, to the best of our knowledge, our Representatives adhere to the following standards:

- 9.1. We do not solicit persons for the purpose of employment, or offer employment by means of materially false or fraudulent pretences, representations, or promises.
- 9.2. We do not charge employees recruitment fees.
- 9.3. We do not provide or arrange housing for employees that does not meet host country housing and safety standards.
- 9.4. We commit to report any suspected violations of this clause to NRC immediately.
- 9.5. We commit to make our Representatives aware of the trafficking related prohibitions outlined above and share the Global Human Trafficking Hotline Information with them (1-844-888-FREE, help@befree.org).

10. General

We understand that:

- 10.1. The Declaration will be kept on file for a period of 10 years.
- 10.2. The Declaration will be updated every year or more often as appropriate.

- 10.3. We must inform NRC immediately in the event that there is a change to the Declaration.
- 10.4. NRC may perform checks to verify that the ethical standards are adhered to and shall be granted reasonable access to our premises and to our documentation, computer systems etc, in order to be allowed to do so.
- 10.5. In the event that NRC deem that we fail to meet or are not taking appropriate steps to meet, the ethical standards, NRC may immediately terminate any and all contracts and agreements we have with them and at no cost to NRC.

11. Requirement to notify NRC

We shall immediately notify NRC through the Complaints and Feedback Mechanism, provided by the NRC contract focal point if:

- 11.1. Any allegations of alleged corruption, sexual exploitation or abuse, or child abuse are made against us or, to the best of our knowledge, our Representatives, during the Contract, whether relating to the Contract or not.
- 11.2. Any allegations are made, or any changes occur, in relation to any of the declarations made herein

Signed on our behalf as follows:

Signature	
Name	
Position	
Date	
Place	